

QUARTERLY PERFORMANCE PROGRESS REPORT FOR SUSTAINABLE BROADBAND ADOPTION

General Information		
1. Federal Agency and Organizational Element to Which Report is Submitted Department of Commerce, National Telecommunications and Information Administration	2. Award Identification Number 42-43-B10571	3. DUNS Number 077064095
4. Recipient Organization Urban Affairs Coalition 1207 Chestnut Street Suite 700, Philadelphia, PA 19107-4101		
5. Current Reporting Period End Date (MM/DD/YYYY) 12-31-2013	6. Is this the last Report of the Award Period? <input checked="" type="radio"/> Yes <input type="radio"/> No	
7. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purposes set forth in the award documents.		
7a. Typed or Printed Name and Title of Certifying Official Kate Rivera	7c. Telephone (area code, number and extension)	
	7d. Email Address krivera@uac.org	
7b. Signature of Certifying Official Submitted Electronically	7e. Date Report Submitted (MM/DD/YYYY): 10-30-2014	

Project Indicators (This Quarter)

1. Please describe significant project accomplishments completed during this quarter (600 words or less).

In Oct-Dec 2013 our program provided 15,311 hours of training to 1,897 participants. This brings our total since grant inception to 231,555 hours of training delivered to 25,107 participants. That figure includes 573 participants and 14,781 hours delivered through supervised self-guided online learning, not included in section 4a below. We added 991 new household broadband subscribers, including 101 new subscribers through a Comcast Internet Essentials bulk buy and 672 through our partnership with Wilco Electronics and Mobile Citizen, bringing total new household subscribers to a total of 6,267.

As a result of approval of the Urban Affairs Coalition's request for a 3 month programmatic extension and a resultant RFP to provide digital literacy training, Philadelphia FIGHT and People's Emergency Center were able to continue to offer digital literacy training, and we welcomed a new subrecipient Nonprofit Technology Resources Center (NTR). NTR, a nonprofit that refurbishes computers, provided 462 hours of training to 154 participants who learned how to maintain a computer's hardware and software and received a free refurbished computer as a result of the training.

2. Please provide the percent complete for the following key milestones in your project. Write "0" in the Percent Complete column and "N/A" in the Narrative column if your project does not include this activity. If you provided additional milestones in your baseline report, please insert them at the bottom of the table. Figures should be reported cumulatively from award inception to the end of the most recent reporting quarter. Please provide a narrative description if the percent complete is different from the target provided in your baseline plan (300 words or less).

	Milestone	Percent Complete	Narrative (describe reasons for any variance from baseline plan or any other relevant information)
2.a.	Overall Project	100	Direct federal expenditures and cost share commitments are achieved.
2.b.	Equipment / Supply Purchases	-	Progress reported in Question 4 below
2.c.	Awareness Campaigns	-	Progress reported in Question 4 below
2.d.	Outreach Activities	-	Progress reported in Question 4 below
2.e.	Training Programs	-	Progress reported in Question 4 below
2.f.	Other (please specify):	-	Progress reported in Question 4 below

3. Please describe any challenges or issues faced during this past quarter in achieving planned progress against the project milestones listed above. In particular, please identify any areas or issues where technical assistance from the BTOP program may be useful (600 words or less).

Few challenges remain this quarter given that we were able to achieve all programmatic goals.

As discussed in previous quarters, issues related to sustaining programmatic activity as BTOP funds wind down remain. While the City of Philadelphia was able to allocate some funding toward sustaining programming, and other organizations are individually sustaining their programs, we have been unable to identify funding that would allow for coordinated efforts at the scale of the BTOP funded program. Several sub-recipients have formed a professional development association called the Technology Learning Collaborative as an outgrowth of the KEYSLOT program,

4a. In the chart below, please provide the requested information on your BTOP grant-funded SBA activities. Please also provide a short description of the activity (600 words or less). Figures should be reported cumulatively from award inception to the end of the most recent reporting quarter. Please ensure that the numbers of new household subscribers and business or community anchor institution (CAI) subscribers reflected in the "Total" row represent the unduplicated number of new subscribers that can be attributed to your SBA project as a whole.

Name of the SBA Activity	Location of SBA Activity	Description of Activity (600 words or less)	Size of Target Audience	Actual Number of Participants	New Subscribers: Households	New Subscribers: Businesses and/or CAIs
Training	Philadelphia	See PPR Form Addendum for details	75,762	24,534	6,267	51
Outreach	Philadelphia	See PPR Form Addendum for details	5,312,273	487,816	0	0
Total:			5,388,035	512,350	6,267	51

4b. Please describe your method for determining the number of households, businesses, and/or (CAIs) subscribing to broadband as a result of your SBA programs (600 words or less).

We determine subscriber data first by clearly defining subscribers and users as outlined by NTIA. A household subscriber must have a paid or subsidized home broadband Internet connection. A household subscription may include more than one individual member of the household, but is still counted as a single household. A user is someone who regularly uses the internet, but does not have a home Internet connection. They may access the internet from a public computer center, friend's home, workplace, smartphone, etc.

Our main method for determining the number of subscribers thus far has been to obtain this information directly from our partner, Wilco Electronics (the local cable company installing subsidized Clear Wi Max service through our partnership with Mobile Citizen). On a monthly basis, Wilco provides UAC with a list of new subscribers through this service. In some cases participants will self-report a new subscription to a sub-recipient.

In addition to the 3,767 subscribers who we are able to count directly, we have developed a methodology to count approximately 2,500 additional households who have become subscribers as a result of our programs. The methodology represents a conservative estimate of our impact and is derived based on a survey of Philadelphia Housing Authority residents who received netbooks, a post training exit survey, the known conversion rate for flyers about the Wilco/Mobile Citizen offer, Comcast Internet Essentials subscriber rates, our awareness impressions, and our number of participants trained.

4c. Please provide a narrative explanation if the total number of new subscribers is different from the targets provided in your baseline plan (600 words or less).

We are pleased to exceed the number of new subscribers initially targeted in our baseline plan and attribute this result to the strong partnerships with Comcast, Wilco Electronics and Mobile Citizen, as well as the success of our subrecipients and community partners.

4d. Please provide the number of households and the number of businesses and CAIs receiving discounted broadband service as result of BTOP funds.

Households: 6,267

Businesses and CAIs : 51

Project Indicators (Next Quarter)

1. Please describe significant project accomplishments planned for completion during the next quarter (600 words or less).

N/A - Project is complete

2. Please provide the percent complete anticipated for the following key milestones in your project as of the end of the next quarter. Write "0" in the second column if your project does not include this activity. If you provided additional milestones in your baseline report, please insert them at the bottom of the table. Figures should be reported cumulatively from award inception to the end of the next reporting quarter. Please provide a narrative description if the planned percent complete is different from the target provided in your baseline plan (300 words or less).

	Milestone	Percent Complete	Narrative (describe reasons for any variance from baseline plan or any other relevant information)
2.a.	Overall Project	100	Final Report
2.b.	Equipment Purchases	-	Milestone Data Not Required
2.c.	Awareness Campaigns	-	Milestone Data Not Required
2.d.	Outreach Activities	-	Milestone Data Not Required
2.e.	Training Programs	-	Milestone Data Not Required
2.f.	Other (please specify):	-	Milestone Data Not Required

3. Please describe any challenges or issues anticipated during the next quarter that may impact planned progress against the project milestones listed above. In particular, please identify any areas or issues where technical assistance from the BTOP program may be useful (600 words or less).

N/A - This is the final report.

Sustainable Broadband Adoption Budget Execution Details

Activity Based Expenditures (Sustainable Broadband Adoption)

1. Please provide details below on your total budget, cumulative actual expenditures (for the period ending the current quarter), and cumulative anticipated expenditures (for the period ending next quarter) for each line item, including detailed disbursements of both matching funds and federal funds from project inception through end of this quarter (actual) or next quarter (anticipated). Actual and anticipated figures should be reported cumulatively from award inception to the end of the applicable reporting quarter.

Budget for Entire Project				Actuals from Project Inception through End of Current Reporting Period			Anticipated Actuals from Project Inception through End of Next Reporting Period		
Cost Classification	Total Cost (plan)	Matching Funds (plan)	Federal Funds (plan)	Total Cost	Matching Funds	Federal Funds	Total Costs	Matching Funds	Federal Funds
a. Personnel	\$712,763	\$0	\$712,763	\$712,763	\$0	\$712,763	\$712,763	\$0	\$712,763
b. Fringe Benefits	\$215,262	\$0	\$215,262	\$215,262	\$0	\$215,262	\$215,262	\$0	\$215,262
c. Travel	\$32,055	\$0	\$32,055	\$32,055	\$0	\$32,055	\$32,055	\$0	\$32,055
d. Equipment	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
e. Supplies	\$575,866	\$343,355	\$232,531	\$575,866	\$343,335	\$232,531	\$575,866	\$343,335	\$232,531
f. Contractual	\$312,055	\$118,125	\$193,930	\$312,055	\$118,125	\$193,930	\$312,055	\$118,125	\$193,930
g. Construction	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
h. Other	\$14,049,720	\$4,516,572	\$9,533,148	\$14,049,720	\$4,516,572	\$9,533,148	\$14,049,720	\$4,516,572	\$9,533,148
i. Total Direct Charges (sum of a through h)	\$15,897,721	\$4,978,052	\$10,919,689	\$15,897,721	\$4,978,032	\$10,919,689	\$15,897,721	\$4,978,032	\$10,919,689
j. Indirect Charges	\$1,176,049	\$291,723	\$884,326	\$1,176,049	\$291,723	\$884,326	\$1,176,049	\$291,723	\$884,326
k. TOTALS (sum of i and j)	\$17,073,770	\$5,269,775	\$11,804,015	\$17,073,770	\$5,269,755	\$11,804,015	\$17,073,770	\$5,269,755	\$11,804,015

2. Program Income: Please provide the program income you listed in your application budget and actuals to date through the end of the reporting period.

a. Application Budget Program Income: \$0	b. Program Income to Date: \$0
---	--------------------------------

--