ANNUAL PERFORMANCE PROGRESS REPORT FOR PUBLIC COMPUTER CENTERS

General Information

1. Federal Agency and Organizational Element to Which Report is Submitted	2. Award Identification Number	3. DUNS Number
Department of Commerce, National Telecommunications and Information Administration	39-42-B10578	048782569

4. Recipient Organization

Toledo-Lucas County Public Library 325 N Michigan Street, Toledo, OH 43604-6614

5. Current Reporting Period End Date (MM/DD/YYYY)	6. Is this the last Annual Report of the Award Period?
12-31-2013	⦿ Yes ◯ No

7. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purposes set forth in the award documents.

7a. Typed or Printed Name and Title of Certifying Official	7c. Telephone (area code, number and extension)
Margaret Danziger	419-259-5260
	7d. Email Address
Deputy Director	margaret.danziger@toledolibrary.org

7b. Signature of Certifying Official	7e. Date Report Submitted (MM/DD/YYYY):
Submitted Electronically	06-14-2013

PROJECT INDICATORS

1. Are you establishing new Public Computer Centers (PCCs) or improving existing PCCs?

◉ **New** ○ **Improved** ○ **Both**

2. How many PCCs were established or improved, and what type of institution(s) were they associated with? Please provide actual total numbers to date. Figures should be reported cumulatively from award inception to the end of the most recent calendar year. Recipients should only count the PCCs that were fully established or in which improvements have been fully completed in that year (that is, partial improvements should not be counted).

Institutions	Established	Improved	Total
Schools (K-12)	0	0	0
Libraries	2	0	2
Community Colleges	0	0	0
Universities / Colleges	0	0	0
Medical / Health care Facilities	0	0	0
Public Safety Entities	0	0	0
Job-Training and/or Economic Development Institution	0	0	0
Other Community Support-*Governmental* (please specify):	0	0	0
Other Community Support-*Non-Governmental* (please specify):	0	0	0

3. Please complete the following chart for each PCC established or improved using BTOP funds. Please provide actual total numbers to date.

3.a. New PCCs

New PCC Address	Number of Workstations Available to the Public	Total Hours of Operation per 120-hour Business Week	Total Hours of Operation per 48-hour Weekend	Speed of Broadband Access to Facility (Mbps)	Average Number of Users per Week
Kent Branch,Outreach Cybermobile	141	68	8	20	1,235

Add New PCC   Remove New PCC

3.b. Improved PCCs

New PCC Address	Number of Workstations Available to the Public	Total Hours of Operation per 120-hour Business Week	Total Hours of Operation per 48-hour Weekend	Speed of Broadband Access to Facility (Mbps)	Average Number of Users per Week
Prior to Improvement					
0	0	0	0	0	0

Add New PCC   Remove New PCC

After Improvement					
0	0	0	0	0	0

Add New PCC   Remove New PCC

4.a. Please check the primary uses of the PCCs funded by this award. (Check all that apply.)

☑ **Open Lab Time**   ☑ **Other**   ☑ **Training**

4.b. If "other," please specify the primary use of the PCCs:

Health/Business/Genealogy. Partner Training.

5. Please list all of the PCC broadband equipment and/or supplies you have purchased during the past year using BTOP grant funds or other (matching) funds, including any customer premises equipment or end-user devices. If additional space is needed, please attach a list of

equipment and/or supplies. Please also describe how the equipment and supplies have been deployed (600 words or less).

Manufacturer	Items	Unit Cost per Item	Number of Units	Narrative description of how the equipment and supplies were deployed
None	0	0	0	None purchased in 2013.
Totals:		0	0	

<div style="text-align:center">[Add Equipment]   [Remove Equipment]</div>

6. For PCC access and training provided with BTOP grant funds, please provide the information below. Figures should be reported <u>cumulatively</u> from award inception to the end of the most recent calendar year.

Types of Access or Training	Number of People Targeted	Number of People Participating	Total Hours of Training Offered
Open Lab Access	500	2,378	2,378
Multimedia	0	0	0
Office skills	0	0	0
ESL	0	0	0
GED	1,000	3,545	3,545
College Preparatory Training	0	0	0
Basic Internet and Computer Use	2,000	4,709	4,709
Certified Training Programs	0	0	0
Other (please specify): Health/Business/Genealogy/Partner training	500	874	874
Total	4,000	11,506	11,506

7. Please describe how your Public Computer Center(s) promotes economic recovery in your area, such as through providing job training, access to job searches, online course offerings, certifications and the like (600 words or less).
From January through March 2013, Kent Branch and the Cybermobile reached 2,160 people through basic computer training, Internet training, GED classes, health/business/genealogy programs, providing the necessities for job seekers, economic recovery, and improved life skills for a cumulative total of 11,506 from award inception. From January through March 2013, Kent Branch hosted 16,063 other users who accessed computers during open hours, but who were not engaged in formal training, open lab, or programs, which is a 7% increase in access over January-March 2012, for a cumulative total of 83,817 users from award inception.

8. To the extent that you have made any subcontracts or sub grants, please provided the number of subcontracts or sub grants that have been made to socially and economically disadvantaged small business (SDB) concerns as defined by section 8(a) of the Small Business Act, 15 U.S.C. 647, as modified by NTIA's adoption of an alternative small business size standard for use in BTOP. Please also provide the names of these SDB entities (150 words or less).

None.

9. Please describe any best practices / lessons learned that can be shared with other similar BTOP projects (900 words or less).

Lesson learned: We did not understand the definition of "equipment" and "supplies" when projecting the original budget. Thus, our final Equipment budget (items over $5,000) = $315,248 (Matching = $94,574 and Federal = $220,674); Supplies = $306,552 (Matching = $91,965 and Federal = $214,587); Other = $14,417 (Matching $4,235 and Federal = $10,092). BTOP budget TOTALS remain the same.