

**ANNUAL PERFORMANCE PROGRESS REPORT FOR PUBLIC COMPUTER CENTERS**

**General Information**

<b>1. Federal Agency and Organizational Element to Which Report is Submitted</b>  Department of Commerce, National Telecommunications and Information Administration	<b>2. Award Identification Number</b>  39-42-B10578	<b>3. DUNS Number</b>  048782569
<b>4. Recipient Organization</b>  Toledo-Lucas County Public Library 325 N Michigan Street, Toledo, OH 43604-6614		
<b>5. Current Reporting Period End Date (MM/DD/YYYY)</b>  12-31-2012	<b>6. Is this the last Annual Report of the Award Period?</b>  <input type="radio"/> Yes <input checked="" type="radio"/> No	
<b>7. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purposes set forth in the award documents.</b>		
<b>7a. Typed or Printed Name and Title of Certifying Official</b>  Margaret Danziger  Deputy Director	<b>7c. Telephone (area code, number and extension)</b>  419-259-5256	
	<b>7d. Email Address</b>  margaret.danziger@toledolibrary.org	
<b>7b. Signature of Certifying Official</b>  Submitted Electronically	<b>7e. Date Report Submitted (MM/DD/YYYY):</b>  02-08-2013	

PROJECT INDICATORS						
<b>1. Are you establishing new Public Computer Centers (PCCs) or improving existing PCCs?</b> <input checked="" type="radio"/> New <input type="radio"/> Improved <input type="radio"/> Both						
<b>2. How many PCCs were established or improved, and what type of institution(s) were they associated with? Please provide actual total numbers to date. Figures should be reported cumulatively from award inception to the end of the most recent calendar year. Recipients should only count the PCCs that were fully established or in which improvements have been fully completed in that year (that is, partial improvements should not be counted).</b>						
	<b>Institutions</b>	<b>Established</b>	<b>Improved</b>	<b>Total</b>		
	Schools (K-12)	0	0	0		
	Libraries	2	0	2		
	Community Colleges	0	0	0		
	Universities / Colleges	0	0	0		
	Medical / Health care Facilities	0	0	0		
	Public Safety Entities	0	0	0		
	Job-Training and/or Economic Development Institution	0	0	0		
	Other Community Support-Governmental (please specify):	0	0	0		
	Other Community Support-Non-Governmental (please specify):	0	0	0		
<b>3. Please complete the following chart for each PCC established or improved using BTOP funds. Please provide actual total numbers to date.</b>						
<b>3.a. New PCCs</b>						
	<b>New PCC Address</b>	<b>Number of Workstations Available to the Public</b>	<b>Total Hours of Operation per 120-hour Business Week</b>	<b>Total Hours of Operation per 48-hour Weekend</b>	<b>Speed of Broadband Access to Facility (Mbps)</b>	<b>Average Number of Users per Week</b>
	Kent Branch, Outreach Cybermobile	141	68	8	20	1,403
<input type="button" value="Add New PCC"/>			<input type="button" value="Remove New PCC"/>			
<b>3.b. Improved PCCs</b>						
	<b>New PCC Address</b>	<b>Number of Workstations Available to the Public</b>	<b>Total Hours of Operation per 120-hour Business Week</b>	<b>Total Hours of Operation per 48-hour Weekend</b>	<b>Speed of Broadband Access to Facility (Mbps)</b>	<b>Average Number of Users per Week</b>
	<b>Prior to Improvement</b>	0	0	0	0	0
<input type="button" value="Add New PCC"/>			<input type="button" value="Remove New PCC"/>			
	<b>After Improvement</b>	0	0	0	0	0
<input type="button" value="Add New PCC"/>			<input type="button" value="Remove New PCC"/>			
<b>4.a. Please check the primary uses of the PCCs funded by this award. (Check all that apply.)</b> <input checked="" type="checkbox"/> Open Lab Time <input checked="" type="checkbox"/> Other <input checked="" type="checkbox"/> Training						
<b>4.b. If "other," please specify the primary use of the PCCs:</b> Health/business/genealogy programs						
<b>5. Please list all of the PCC broadband equipment and/or supplies you have purchased during the past year using BTOP grant funds or other</b>						

**(matching) funds, including any customer premises equipment or end-user devices. If additional space is needed, please attach a list of equipment and/or supplies. Please also describe how the equipment and supplies have been deployed (600 words or less).**

Manufacturer	Items	Unit Cost per Item	Number of Units	Narrative description of how the equipment and supplies were deployed
None	0	0	0	None purchased in 2012.
<b>Totals:</b>		0	0	

Add Equipment

Remove Equipment

**6. For PCC access and training provided with BTOP grant funds, please provide the information below. Figures should be reported cumulatively from award inception to the end of the most recent calendar year.**

Types of Access or Training	Number of People Targeted	Number of People Participating	Total Hours of Training Offered
Open Lab Access	500	945	945
Multimedia	0	0	0
Office skills	0	0	0
ESL	0	0	0
GED	1,000	2,864	2,995
College Preparatory Training	0	0	0
Basic Internet and Computer Use	2,000	3,759	3,759
Certified Training Programs	0	0	0
Other (please specify): Health/Business/Genealogy	500	778	804
<b>Total</b>	4,000	8,346	8,503

**7. Please describe how your Public Computer Center(s) promotes economic recovery in your area, such as through providing job training, access to job searches, online course offerings, certifications and the like (600 words or less).**  
 Through basic computer classes, Internet access, and GED classes, as well as health, business, and genealogy programs, BTOP project at Kent Branch and on the Cybermobile has reached 8,346 customers in 2012 class/program settings, providing the necessities for job seekers, economic development and improved life skills. During 2012, Kent Branch hosted 64,610 other users who accessed computers during open hours, but were NOT engaged in any formal training, open lab or program. This is a significant increase in access/usage, and we believe that our years #2, #3, #4 and beyond will show continued increases of customers. We have publicized well, but it takes time to ramp up new programs and to inform potential users as formal publicity, word-of-mouth and satisfied customers push our numbers up.

**8. To the extent that you have made any subcontracts or sub grants, please provided the number of subcontracts or sub grants that have been made to socially and economically disadvantaged small business (SDB) concerns as defined by section 8(a) of the Small Business Act, 15 U.S.C. 647, as modified by NTIA's adoption of an alternative small business size standard for use in BTOP. Please also provide the names of these SDB entities (150 words or less).**

None

**9. Please describe any best practices / lessons learned that can be shared with other similar BTOP projects (900 words or less).**

Lessons Learned: We expected to increase the computer access at Kent Branch and via the Cybermobile, and we did. What surprised us was the large number of library customers who needed their GED in order to get a job, and in some cases to make sense of the basic computer training and internet access that we provided. BTOP provided basic computer/internet training for 3759 customers, and GED classes for 2864 customers. In our application, we intended to increase computer access to 12,000 at Kent Branch, and we reached 67,756 users. We intended to provide computer access to 6,000 on the Cybermobile, and we reached 5,200. We reached 72,956 computer/Internet users at our two BTOP locations in 2012.