U.S. DEPARTMENT OF COMMERCE	2. Award Or Grant Number
Performance Progress Report	38-50-M09050
	4. Report Date (MM/DD/YYYY)
	10-17-2011

1. Recipient Name	6. Designated Entity On Behalf Of:
State of North Dakota, Information Technology Department	N/A

3. Street Address	8. Final Report?	9. Report Frequency
600 East Boulevard Avenue, Dept 117,	○ Yes ◉ No	◉ Quarterly ○ Semi Annual ○ Annual ○ Final

5. City, State, Zip Code		
Bismarck, ND 58505-0100		

7. Project / Grant Period Start Date: (MM/DD/YYYY)	7a. End Date: (MM/DD/YYYY)	7b. Reporting Period End Date:	9a. If Other, please describe:
12-20-2009	12-19-2014	09-30-2011	N/A

10. Broadband Mapping   10a. Provider Table

Number of Providers Identified	Number of Providers Contacted	Number of Agreements Reached for Data Sharing	Number of Partial Data Sets Received	Number of Complete Data Sets	Number of Data Sets Verified
0	0	0	0	0	0

10b. Are you submitting the required PROVIDER DATA by using the Excel spreadsheet provided by the SBDD grants office? ○Yes ◉No

10c. Have you encountered challenges with any providers that indicate they may refuse to participate in this project? ○Yes ◉No

10d. If so, describe the discussions to date with each of these providers and the current status

N/A

10e. If you are collecting data through other means (e.g. data extraction, extrapolation, etc), please describe your progress to date and the relevant activities to be undertaken in the future

N/A

10f. Please describe the verification activities you plan to implement

As we acquire the new AT&T data, we will follow our standard verification process. We intend to perform another wireless drive test in year 3.

10g. Have you initiated verification activities? ◉Yes ○No

10h. If yes, please describe the status of your activities

ND will continue to use the verification process identified from the beginning of the project for all new data. We have a speedtest site; the state has an extensive WAN database of many of the Anchor institutions; the state performed a wireless driving test across the state; depending upon the information provided and type of service, the state performed engineering models; and ND also purchased a commercial dataset.

10i. If verification activities have not been initiated please provide a projected time line for beginning and completing such activities

N/A

Staffing

10j. How many jobs have been created or retained as a result of this project?

0.21 FTE State Jobs & 3.08 FTEs Non-State Jobs for a total of 3.29 FTEs were retained over the 3rd quarter.

10k. Is the project currently fully staffed? ○Yes ◉No

10l. If no, please explain how any lack of staffing may impact the project's time line and when the project will be fully staffed

Our new program director starts on Oct 3rd.

10m. When fully staffed, how many full-time equivalent (FTE) jobs do you expect to create or retain as a result of this project?

This will vary depending on what projects we have active at the time. The program director will be .75 FTE.

10n. Staffing Table

Job Title	FTE %	Date of Hire
State Program Director (Interim)	14	01/20/2010
State Administrative Support	2	01/20/2010
State Technical Specialists	5	3/1/2010
Vendor Project Manager	43	01/20/2010
Vendor GIS Analyst	100	01/20/2010
Vendor GIS Analyst	100	01/20/2010
Vendor GIS Analyst	58	01/20/2010
Vendor Administrative Support	7	01/20/2010

[Add Row]   [Remove Row]

Sub Contracts

10o. Subcontracts Table

Name of Subcontractor	Purpose of Subcontract	RFP Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Federal Funds	In-Kind Funds
TetraTech, Inc	Perform most mapping activities	Y	Y	01/20/2010	12/20/2014	1,531,984	0
EduTech	Manage the Technical Assistance Program	N	N	12/01/2010	07/31/2012	75,000	0
TBD	Projects not yet scheduled, Project Management	N	N	01/03/2011	12/24/2014	650,369	0

[Add Row]   [Remove Row]

Funding

10p. How much Federal funding has been expended as of the end of the last quarter? $1,004,476   10q. How much Remains? $2,659,610

10r. How much matching funds have been expended as of the end of last quarter? $437,539   10s. How much Remains? $545,788

10t. Budget Worksheet

Mapping Budget Element	Federal Funds Granted	Proposed In-Kind	Total Budget	Federal Funds Expended	Matching Funds Expended	Total Funds Expended
Personal Salaries	$505,879	$40,131	$546,010	$44,896	$0	$44,896
Personnel Fringe Benefits	$216,805	$17,199	$234,004	$13,743	$0	$13,743
Travel	$146,012	$0	$146,012	$3,004	$0	$3,004
Equipment	$32,192	$0	$32,192	$395	$0	$395
Materials / Supplies	$1,502	$0	$1,502	$4,814	$0	$4,814
Subcontracts Total	$2,257,353	$0	$2,257,353	$929,306	$0	$929,306

Mapping Budget Element	Federal Funds Granted	Proposed In-Kind	Total Budget	Federal Funds Expended	Matching Funds Expended	Total Funds Expended
Subcontract #1	$1,531,984	$0	$1,531,984	$890,306	$0	$890,306
Subcontract #2	$75,000	$0	$75,000	$39,000	$0	$39,000
Subcontract #3	$650,369	$0	$650,369	$0	$0	$0
Subcontract #4	$0	$0	$0	$0	$0	$0
Subcontract #5	$0	$0	$0	$0	$0	$0
Construction	$0	$0	$0	$0	$0	$0
Other	$317,949	$925,997	$1,243,946	$8,319	$437,539	$445,858
Total Direct Costs	$3,477,692	$983,327	$4,461,019	$1,004,477	$437,539	$1,442,015
Total Indirect Costs	$186,394	$0	$186,394	$0	$0	$0
Total Costs	$3,664,086	$983,327	$4,647,413	$1,004,477	$437,539	$1,442,015
% Of Total	79	21	100	70	30	100

Hardware / Software

10u. Has the project team purchased the software / hardware described in the application?   ⦿Yes ◯No

10v. If yes, please list

The custom map application is in production at broadband.nd.gov. Speed Test software has been purchased, installed and is in production.

10w. Please note any software / hardware that has yet to be purchased and explain why it has not been purchased

The provider update app is under construction.

10x. Has the project team purchased or used any data sets?   ⦿Yes ◯No

10y. If yes, please list

The vendor developed the main data sets and purchased a data set. The cost of this was included in the overall data collection costs and was not separated out.

10z. Are there any additional project milestones or information that has not been included?   ⦿Yes ◯No

10aa. If yes, please list

The updated website and speed test transition were completed by the next quarterly report. The provider update app prototype was completed. See attached status report for additional information.

10bb. Please describe any challenge or obstacle that you have encountered and detail the mitigation strategies the project team is employing

We have now filled the program director position and he is transitioning into his role.

10cc. Please provide any other information that you think would be useful to NTIA as it assesses your Broadband Mapping Project

Attached is the September Executive Status Report

11. Broadband Planning

11a. Please describe progress made against all goals, objectives, and milestones detailed in the approved Project Plan. Be sure to include a description of each major activity / milestone that you plan to complete and your current status

The new director is looking at the project and developing a new project plan.

11b. Please describe any challenge or obstacle that you have encountered and detail the mitigation strategies the project team is employing

N/A

11c. Does the Project Team anticipate any changes to the project plan for Broadband Planning?   ◯ Yes ⦿ No

11d. If yes, please describe these anticipated changes. Please note that NTIA will need to approve changes to the Project Plan before they can be implemented

N/A

Funding

11e. How much Federal funding has been expended as of the end of the last quarter? $0   11f. How much Remains? $0

11g. How much matching funds have been expended as of the end of last quarter? $0   11h. How much Remains? $0

11i. Planning Worksheet						
Personal Salaries	$0	$0	$0	$0	$0	$0
Personnel Fringe Benefits	$0	$0	$0	$0	$0	$0
Travel	$0	$0	$0	$0	$0	$0
Equipment	$0	$0	$0	$0	$0	$0
Materials / Supplies	$0	$0	$0	$0	$0	$0
Subcontracts Total	$0	$0	$0	$0	$0	$0
Subcontract #1	$0	$0	$0	$0	$0	$0
Subcontract #2	$0	$0	$0	$0	$0	$0
Subcontract #3	$0	$0	$0	$0	$0	$0
Subcontract #4	$0	$0	$0	$0	$0	$0
Subcontract #5	$0	$0	$0	$0	$0	$0
Construction	$0	$0	$0	$0	$0	$0
Other	$0	$0	$0	$0	$0	$0
Total Direct Costs	$0	$0	$0	$0	$0	$0
Total Indirect Costs	$0	$0	$0	$0	$0	$0
Total Costs	$0	$0	$0	$0	$0	$0
% Of Total	0	0	0	0	0	0

Additional Planning Information

11j. Are there any additional project milestones or information that has not been included?

N/A

11k. Please describe any challenge or obstacle that you have encountered and detail the mitigation strategies the Project Team is employing

N/A

11l. Please provide any other information that you think would be useful to NTIA as it assesses your Broadband Mapping Project

N/A

12. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose set forth in the award documents.	
12a. Typed or Printed Name and Title of Authorized Certifying Official Dirk Huggett	12c. Telephone (area code, number, and extension)
	12d. Email Address dhuggett@nd.gov
12b. Signature of Authorized Certifying Official Submitted Electronically	12e. Date Report Submitted (Month, Day, Year) 11-22-2011