ANNUAL PERFORMANCE PROGRESS REPORT FOR PUBLIC COMPUTER CENTERS

General Information

1. Federal Agency and Organizational Element to Which Report is Submitted

Department of Commerce, National Telecommunications and Information Administration

2. Award Identification Number

37-42-B10533

3. DUNS Number

120607895

4. Recipient Organization

Olive Hill Community Economic Development P.O. Box 4008, Morganton, NC 28680-4008

5. Current Reporting Period End Date (MM/DD/YYYY)

12-31-2012

6. Is this the last Annual Report of the Award Period?

○ Yes   ◉ No

7. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purposes set forth in the award documents.

7a. Typed or Printed Name and Title of Certifying Official

Beverly   Carlton

President - CEO

7c. Telephone (area code, number and extension)

828-439-8893

7d. Email Address

olivehcedc@live.com

7b. Signature of Certifying Official

Submitted Electronically

7e. Date Report Submitted (MM/DD/YYYY):

02-27-2013

PROJECT INDICATORS

1. Are you establishing new Public Computer Centers (PCCs) or improving existing PCCs?

(•) **New**   ( ) **Improved**   ( ) **Both**

2. How many PCCs were established or improved, and what type of institution(s) were they associated with? Please provide actual total numbers to date. Figures should be reported cumulatively from award inception to the end of the most recent calendar year. Recipients should only count the PCCs that were fully established or in which improvements have been fully completed in that year (that is, partial improvements should not be counted).

Institutions	Established	Improved	Total
Schools (K-12)	0	0	0
Libraries	0	0	0
Community Colleges	0	0	0
Universities / Colleges	0	0	0
Medical / Health care Facilities	0	0	0
Public Safety Entities	0	0	0
Job-Training and/or Economic Development Institution	1	0	1
Other Community Support-*Governmental* **(please specify):**	0	0	0
Other Community Support-*Non-Governmental* **(please specify):**	0	0	0

3. Please complete the following chart for each PCC established or improved using BTOP funds. Please provide actual total numbers to date.

3.a. New PCCs

New PCC Address	Number of Workstations Available to the Public	Total Hours of Operation per 120-hour Business Week	Total Hours of Operation per 48-hour Weekend	Speed of Broadband Access to Facility (Mbps)	Average Number of Users per Week
309 Colombo St. Valdese NC	45	55	0	3	69

[Add New PCC]   [Remove New PCC]

3.b. Improved PCCs

New PCC Address	Number of Workstations Available to the Public	Total Hours of Operation per 120-hour Business Week	Total Hours of Operation per 48-hour Weekend	Speed of Broadband Access to Facility (Mbps)	Average Number of Users per Week
Prior to Improvement					
0	0	0	0	0	0

[Add New PCC]   [Remove New PCC]

After Improvement					
0	0	0	0	0	0

[Add New PCC]   [Remove New PCC]

4.a. Please check the primary uses of the PCCs funded by this award. (Check all that apply.)

[✓] **Open Lab Time**   [✓] **Other**   [✓] **Training**

4.b. If "other," please specify the primary use of the PCCs:

Employer Testing; computer and business classes

5. Please list all of the PCC broadband equipment and/or supplies you have purchased during the past year using BTOP grant funds or other (matching) funds, including any customer premises equipment or end-user devices. If additional space is needed, please attach a list of

equipment and/or supplies. Please also describe how the equipment and supplies have been deployed (600 words or less).

Manufacturer	Items	Unit Cost per Item	Number of Units	Narrative description of how the equipment and supplies were deployed
Lacasse	Concept 3 Series Furnishing Grouping Reception station	1,595	1	Reception desk station
Mayline	Valore Mesh Back Height Adjustable Task Chair w/Arms	244	8	Conference Room chairs
Mayline	Valore Nesting Training Room Chairs w/Arms	164	34	trainging room chairs
Mayline	Flip-N-Go Table w/ locking casters & Modesty Panel	262	23	Workstation tables
Mayline	Valore Nesting Training Room Chairs without Arms	164	4	conference room chairs
ON11	United /Chair Seating, Grade 2 Fabric	255	4	Seating for receptionist & offices 2,3,4
NEC	DSX-40 key Service Unit	738	1	4 incoming lines x 8 digital extensions x 2 analog extensions - phone system
NEC	DSX 22 Button display telephone	198	7	telephones
ksu	Towermax 4 KSU	58	1	phone system
ksu	Towermax CO/8-110 4 pair CO Line/RJ11/45	90	1	Phone system
EN	Minuteman EN400	59	1	Phone system
Sanders	Labor contract	1,000	1	Installation, programming, training and minor changes for 45 days
BOC	Network Drops	65	70	Installation of network drops
BOC	24 Port Patch Panel	64	2	Port Patch Panel
BOC	48 Port Patch Panel	123	1	48 Port Patch Panel
BOC	6 U SmartRack Wall Mount Rack Enclosure Cabinet	245	1	SmartRack Wall Mount Rack Enclosure Cabinet
BOC	15 U 450mm Depth Wall Mount Server Cabinet	473	1	Wall mount Server Cabinet
CompasCable	Metro Ethernet & Voice Business Phone service	1,196	1	Broadband phone and voice service
Sharp	Aquos Boards	5,561	3	White Board Business Equipment
Sharp	3110 MFP	6,998	1	Multifunction printer fax copier
Sharp	2600 MFP	4,500	1	Multifunction printer copier
Linksys	Wireless Router	75	1	Wireless Router
BOC	Wireless Router Setup	85	3	Setup wireless Router
ASUS	Wireless Adapters	35	12	Wireless adapters for desktops
BOC	Patch cables 1'	2	40	connect computers
BOC	Patch Cables 10'	5	50	connect computers

Manufacturer	Items	Unit Cost per Item	Number of Units	Narrative description of how the equipment and supplies were deployed
BOC	Installation of software, setup wireless, setup more PC's	85	6	Installation of software, setup wireless setup more PC's
BOC	Install & setup laptops, office, network patch cables	85	5	nstall & setup laptops, office, network patch cables
Totals:		24,424	284	

[Add Equipment]   [Remove Equipment]

6. For PCC access and training provided with BTOP grant funds, please provide the information below. Figures should be reported <u>cumulatively</u> from award inception to the end of the most recent calendar year.

Types of Access or Training	Number of People Targeted	Number of People Participating	Total Hours of Training Offered
Open Lab Access	2,000	583	867
Multimedia	1,000	0	0
Office skills	800	60	120
ESL	250	0	0
GED	250	0	0
College Preparatory Training	250	0	0
Basic Internet and Computer Use	300	119	238
Certified Training Programs	300	0	0
Other (please specify):	0	0	0
Total	5,150	762	1,225

7. Please describe how your Public Computer Center(s) promotes economic recovery in your area, such as through providing job training, access to job searches, online course offerings, certifications and the like (600 words or less).
Offering employer testing for a large local manufacturer; human services counselor training; employability skills; motivation and retention; technology awareness; job searches; online job applications. particpant with Workforce Development programs. OHCEDC's in house programs include Enterprise Solutions; Entrepreneurial Bootcamp; co-work and business incubation space. Offer a minimum of 3 suites of business classes through the local and statewide small business networks; offering a lunch and learn series.

8. To the extent that you have made any subcontracts or sub grants, please provided the number of subcontracts or sub grants that have been made to socially and economically disadvantaged small business (SDB) concerns as defined by section 8(a) of the Small Business Act, 15 U.S.C. 647, as modified by NTIA's adoption of an alternative small business size standard for use in BTOP. Please also provide the names of these SDB entities (150 words or less).
N/A

9. Please describe any best practices / lessons learned that can be shared with other similar BTOP projects (900 words or less).
N/A