QUARTERLY PERFORMANCE PROGRESS REPORT FOR PUBLIC COMPUTER CENTERS

General Information

1. Federal Agency and Organizational Element to Which Report is Submitted	2. Award Identification Number	3. DUNS Number
Department of Commerce, National Telecommunications and Information Administration	37-42-B10529	784345717

4. Recipient Organization

WinstonNet Inc. C/O Wake Forest University Health Scienc, Medical Center Blvd., Winston Salem, NC 27157-1049

5. Current Reporting Period End Date (MM/DD/YYYY)	6. Is this the last Report of the Award Period?
06-30-2012	◯ Yes ◉ No

7. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purposes set forth in the award documents.

7a. Typed or Printed Name and Title of Certifying Official	7c. Telephone (area code, number and extension)
Susan Brittain	336-722-8173 X1044
	7d. Email Address
Grants Services Manager	sbrittain@fsifamily.org

7b. Signature of Certifying Official	7e. Date Report Submitted (MM/DD/YYYY):
Submitted Electronically	08-09-2012

Project Indicators (This Quarter)

1. Please describe significant project accomplishments completed during this quarter (600 words or less).

WinstonNet completed the acquisition and deployment of LCD projectors to nine PCC's during this quarter. We continue to offer computer classes in both English and Spanish through the Computer Training Bridge and the Bi-Lingual Instructor hired with monies from this grant.

2. Please provide the percent complete for the following key milestones in your project. Write "0" in the Percent Complete column and "N/A" in the Narrative column if your project does not include this activity. If you provided additional milestones in your baseline report, please insert them at the bottom of the table. Figures should be reported cumulatively from award inception to the end of the most recent reporting quarter. Please provide a narrative description if the percent complete is different from the target provided in your baseline plan (300 words or less).

	Milestone	Percent Complete	Narrative (describe your reasons for any variance from the baseline plan or any other relevant information)
2.a.	Overall Project	82	We are on target with our baseline goal.
2.b.	Equipment / Supply Purchases	-	Progress reported in Question 4 below
2.c.	Public Computer Centers Established	-	Progress reported in Question 4 below
2.d.	Public Computer Centers Improved	-	Progress reported in Question 4 below
2.e.	New Workstations Installed	-	Progress reported in Question 4 below
2.f.	Existing Workstations Upgraded	-	Progress reported in Question 4 below
2.g.	Outreach Activities	-	Progress reported in Question 4 below
2.h.	Training Programs	-	Progress reported in Question 4 below
2.i.	Other (please specify):	-	Progress reported in Question 4 below

3. Please describe any challenges or issues faced during this past quarter in achieving planned progress against the project milestones listed above. In particular, please identify any areas or issues where technical assistance from the BTOP program may be useful (600 words or less).

4. Please provide actual total numbers to date or typical averages for the following key indicators, as specified in the question. Write "0" in the Total column and "N/A" in the Narrative column if your project does not include this activity. Unless otherwise indicated below, figures should be reported <u>cumulatively</u> from award inception to the end of the most recent reporting quarter. Please provide a narrative explanation if the total is different from the target provided in your baseline plan (300 words or less).

	Indicator	Total	Narrative (describe your reasons for any variance from the baseline plan or any other relevant information)
4.a.	New workstations installed and available to the public	418	No change from last quarter. All workstations were installed last quarter.
4.b.	Average users per week (NOT cumulative)	9,490	Our baseline was 12,000 for this quarter. We did not reach our milestone due to one lab being closed for an extended period of time and several other labs down due to equipment malfunction. We are aware of these issues and are working to correct them.
4.c.	Number of PCCs with upgraded broadband connectivity	33	No change from last quarter. Upgrades were completed on all PCC's last quarter.
4.d.	Number of PCCs with new broadband wireless connectivity	33	No change from last quarter. Upgrades were completed on all PCC's last quarter.
4.e.	Number of additional hours per week existing and new PCCs are open to the public as a result of BTOP funds	337	Our baseline was 1,300 hrs. per business week and 50 hrs. per weekend. We have exceeded the business week hrs. by 335 hrs. and the weekend hrs. by 2 hrs.

5. Training Programs. In the chart below, please describe the training programs provided at each of your BTOP-funded PCCs.

Name of Training Program	Length of Program (per hour basis)	Number of Participants per Program	Number of Training Hours per Program
Word Basics	2	54	108
Computer Basics	2	34	68
Excel	2	39	78
Internet Basics	2	21	42
Family Literacy	2	93	186
Job Preparation for International Students I	3	40	120
Job Preparation for International Students II	3	119	357
Basico Word	1	26	26
Basico Word	2	2	4
Computacion Basica	2	3	6
Computer ABC's	2	50	100
Downloading Ebooks & AudioBooks	2	22	44
Downloading Media	1	60	60
Drop-In Job Seeker's Lab	3	136	408
Excel	1	21	21
Excel Basico	1	16	16
Excel Basico	2	13	26
Financial Tech Literacy - Excel Budgeting	1	6	6
Intermediate Internet & Email	1	15	15
Intermediate Word	1	3	3
Internet Basico	1	39	39
Internet Basico	2	4	8
Internet Basics w/Email	1	21	21
Intro to Genealogy	2	15	30
Job Search Strategies - Survive & Thrive	2	91	182
Keyboard Practice Lab	1	47	47
Language Learning Lab	6	180	1,080
Senior Computer ABC's Beginner	1	13	13

Senior Computer ABC's Advanced	1	6	6
Shepherd's Center - Beginner	2	15	30
Urban League Open Help Lab (50+)	2	194	388
Computacion Basica	1	30	30
Drop-In Job Seeker's Lab	2	177	354
Facebook Basics	2	4	8
Intermediate Computer Skills	2	4	8
Language Learning Lab	5	207	1,035
PowerPoint	2	9	18
Publisher	1	5	5
Facebook: Open Help Lab	2	3	6
Language Learning Lab	4	25	100
Library Research Strategies	3	4	12
Quick Class: Creating/ Maintaining Folders	1	4	4
Quick Class: Email Attachments	1	2	2
Quick Class: Internet & Email Safety	1	2	2
Quick Class: Social Media Overview	1	2	2
Resume Writing/Job Search	2	4	8
Shepherd's Center - Advanced Beginner	2	8	16
WinstonNet Live.com Account Basics	1	6	6

Add Training Program   Remove Training Program

Project Indicators (Next Quarter)

1. Please describe significant project accomplishments planned for completion during the next quarter (600 words or less).
The major pieces of the grant--upgrading labs and opening ten new labs--has been completed. For the next quarter, we will continue to offer computer classes at the labs in both English and Spanish through the Computer Training Bridge and the Bi-Lingual Instructor hired with grant monies.

2. Please provide the percent complete anticipated for the following key milestones in your project as of the end of the next quarter. Write "0" in the second column if your project does not include this activity. Figures should be reported cumulatively from award inception to the end of the next reporting quarter. Please provide a narrative description if the planned percent complete is different from the target provided in your baseline plan (300 words or less).

	Milestone	Planned Percent Complete	Narrative (describe reasons for any variance from baseline plan or any relevant information)
2.a.	**Overall Project**	87	We are on target for completion of the project.
2.b.	**Equipment / Supply Purchases**	-	Milestone Data Not Required
2.c.	**Public Computer Centers Established**	-	Milestone Data Not Required
2.d.	**Public Computer Centers Improved**	-	Milestone Data Not Required
2.e.	**New Workstations Installed**	-	Milestone Data Not Required
2.f.	**Existing Workstations Upgraded**	-	Milestone Data Not Required
2.g.	**Outreach Activities**	-	Milestone Data Not Required
2.h.	**Training Programs**	-	Milestone Data Not Required
2.i.	**Other (please specify):**	-	Milestone Data Not Required

3. Please describe any challenges or issues anticipated during the next quarter that may impact planned progress against the project milestones listed above. In particular, please identify any areas or issues where technical assistance from the BTOP program may be useful (600 words or less).

None

Public Computer Center Budget Execution Details

Activity Based Expenditures (Public Computer Centers)

1. Please provide details below on your total budget, cumulative actual expenditures (for the period ending the current quarter), and cumulative anticipated expenditures (for the period ending next quarter) for each line item, including detailed disbursements of both matching funds and federal funds from project inception through end of this quarter (actual) or next quarter (anticipated). Actual and anticipated figures should be reported cumulatively from award inception to the end of the applicable reporting quarter.

Cost Classification	Budget for Entire Project			Actuals from Project Inception through End of Current Reporting Period			Anticipated Actuals from Project Inception through End of Next Reporting Period		
	Total Cost (plan)	Matching Funds (plan)	Federal Funds (plan)	Total Cost	Matching Funds	Federal Funds	Total Costs	Matching Funds	Federal Funds
a. Personnel	$489,711	$375,711	$114,000	$310,023	$257,507	$52,516	$332,898	$266,706	$66,192
b. Fringe Benefits	$31,920	$0	$31,920	$18,753	$0	$18,753	$22,152	$0	$22,152
c. Travel	$5,000	$0	$5,000	$743	$0	$743	$743	$0	$743
d. Equipment	$101,300	$18,000	$83,300	$92,142	$22,618	$69,524	$92,141	$22,617	$69,524
e. Supplies	$598,417	$0	$598,417	$565,852	$0	$565,852	$572,323	$0	$572,323
f. Contractual	$234,900	$141,000	$93,900	$230,345	$169,365	$60,980	$268,444	$206,364	$62,080
g. Construction	$0	$0	$0	$0	$0	$0	$0	$0	$0
h. Other	$46,000	$46,000	$0	$24,197	$24,197	$0	$27,897	$27,897	$0
i. Total Direct Charges (sum of a through h)	$1,507,248	$580,711	$926,537	$1,242,055	$473,687	$768,368	$1,316,598	$523,584	$793,014
j. Indirect Charges	$0	$0	$0	$0	$0	$0	$0	$0	$0
k. TOTALS (sum of i and j)	$1,507,248	$580,711	$926,537	$1,242,055	$473,687	$768,368	$1,316,598	$523,584	$793,014

2. Program Income: Please provide the program income you listed in your application budget and actuals to date through the end of the reporting period.

a. Application Budget Program Income: $0	b. Program Income to Date: $0