

U.S. DEPARTMENT OF COMMERCE

## Performance Progress Report

**2. Award or Grant Number**

36-50-M09010

**4. Report Date (MM/DD/YYYY)**

10-04-2013

**1. Recipient Name**

NY State Office of Cyber Security

**6. Reporting Period End Date:**

09-30-2013

**3. Street Address**

Harriman State Office Campus , 1220 Washington Avenue, Bldg. 7A, 4th Fl,

**5. City, State, Zip Code**

Albany, NY 12226-1800

**7a. Project / Grant Period Start Date: (MM/DD/YYYY)**

10-01-2009

**7b. End Date: (MM/DD/YYYY)**

09-30-2014

**8. Designated Entity on Behalf of:**

New York State

**9. List the individual projects in your approved project plan**

	Project Type (Data Collection, Capacity Building, Technical Assistance, etc.)	Project Name (if different from Project Type)	Total Federal Funding Amount	Total Federal Funding Amount expended at the end of this reporting period	Percent of Total Federal Funding amount expended
1	Data Collection	Broadband Mapping	3,711,189	2,293,796	62%
2	Capacity Building	NYS Broadband Program Office	1,281,612	153,172	12%
3	Address File	Statewide Address Mapping	2,959,592	493,170	17%
4	Technical Assistance	Digital Literacy Training	971,139	435,000	45%
5	N/A	N/A	0	0	
6	N/A	N/A	0	0	
			\$8,923,532	\$3,375,138	38%

**10. Personnel**

**10a. If the project is not fully staffed, describe how any lack of staffing may impact the project's timeline and when the project will be fully staffed.**

The Capacity Building (NYS Broadband Program Office) project continues to be the only project that is not fully staffed. The BPO did hire three staff in the last reporting quarter. Unfortunately, the Administrative Assistant/Grants Administrator was released this quarter. The BPO plans to refill that position and still has plans to hire a Project Manager to be the Office's liaison to the coordinators of the ten NYS Economic Development Regions and manage the NYS funded grant programs within each region. In spite of being understaffed, the BPO continues to make excellent progress with most of its goals as is reflected in the progress report found in the PPR\_SBI\_ProjectAttachment(1).xlsx file.



New York Library Association	Technical Assistance	No	Yes	08/01/2011	09/30/2014	791,687	298,819	Digital Literacy	100
Center for Technology in Government - State University of New York at Albany	Data Collection	No	Yes	04/15/2011	09/30/2014	206,618	0	Data Collection	100
Intrado	Address File	Yes	Yes	03/15/2013	09/30/2014	1,950,000	0	Address File	100
TBD	Other	No	No	09/30/2014	09/30/2014	253,424	0	Other	100
NAVTEQ	Data Collection	Yes	Yes	10/01/2009	12/31/2013	117,200	426,711	Data Collection	100
Various - Capacity Building	Capacity Building	No	No	09/30/2014	09/30/2014	425,000	396,000	Capacity Building	100
Various - Data Collection	Other	Yes	Yes	02/17/2010	09/30/2014	59,167	17,027	Data Collection	100
ESRI	Data Collection	No	Yes	10/01/2009	03/17/2014	0	100,000	Data Collection	100
NYSTEC	Address File	No	Yes	02/17/2012	09/30/2012	26,547	0	Address File	100
US Tech Solutions	Address File	Yes	Yes	06/17/2013	09/30/2014	85,400	0	Address File	100
CAI/LINIUM	Address File	Yes	Yes	06/17/2013	09/30/2014	111,000	0	Address File	100
GeoTel	Data Collection	No	Yes	07/25/2012	09/30/2014	16,980	0	Data Collection	100

Add Row

Remove Row

**11b. Describe any challenges encountered with vendors or subrecipients.**

None.

<b>12. Budget worksheet</b>						
Columns 2, 3, and 4 will match your current project budget for your entire award, which is the SF-424A on file. Only list matching funds that the Department of Commerce has already approved.						
<b>Project Budget Element</b>	<b>Federal Funds Awarded</b>	<b>Approved Matching Funds</b>	<b>Total Budget</b>	<b>Federal Funds Expended</b>	<b>Approved Matching Funds Expended</b>	<b>Total Funds Expended</b>
<b>Personnel Salaries</b>	\$2,598,265	\$513,448	\$3,111,713	\$1,392,633	\$258,361	\$1,650,994
<b>Personnel Fringe Benefits</b>	\$1,196,799	\$262,451	\$1,459,250	\$494,096	\$134,542	\$628,638
<b>Travel</b>	\$108,340	\$0	\$108,340	\$25,037	\$0	\$25,037
<b>Equipment</b>	\$260,876	\$199,413	\$460,289	\$85,303	\$0	\$85,303
<b>Materials / Supplies</b>	\$36,052	\$2,283	\$38,335	\$5,306	\$0	\$5,306
<b>Subcontracts Total</b>	\$4,723,200	\$1,252,802	\$5,976,002	\$1,372,763	\$866,104	\$2,238,867
<b>Construction</b>	\$0	\$0	\$0	\$0	\$0	\$0
<b>Other</b>	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Direct Costs</b>	\$8,923,532	\$2,230,397	\$11,153,929	\$3,375,138	\$1,259,007	\$4,634,145
<b>Total Indirect Costs</b>	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Costs</b>	\$8,923,532	\$2,230,397	\$11,153,929	\$3,375,138	\$1,259,007	\$4,634,145
<b>% of Total</b>	80	20	100	73	27	100

  

<b>13. Hardware / Software</b>
<p>13a. List any hardware/software purchased during this reporting period.</p> <p>As reported last quarter, the Broadband Program Office had purchased GIS software, a computer, and a display device per our Capacity Building budget in our approved project plan but the corresponding federal reimbursement had not yet occurred. The draw down for that reimbursement did happen this quarter. There were also two external hard drives purchased (\$299.98).</p>
<p>13b. Please note any hardware/software that has yet to be purchased and explain why it has not been purchased.</p> <p>No new hardware or software purchases are anticipated. However, software maintenance costs are anticipated (e.g. Oracle database SW maintenance).</p>

  

<b>14. SBI PPR Project Attachment (Skip question 14b if Data Collection is your only project).</b>
<p>14a. Complete a SBI PPR Project Data Collection Attachment and attach it to the PPR.</p> <p>14b. Complete a SBI PPR Attachment for each additional funded project and attach it to the PPR.</p>

**15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose set forth in the award documents.**

15a. Typed or Printed Name and Title of Authorized Certifying Official

Michael Heath

15c. Telephone  
(area code, number, and extension)  
(518) 242-5178

15d. Email Address  
mheath@dhses.ny.gov

15b. Signature of Authorized Certifying Official

Submitted Electronically

15e. Date Report Submitted  
(MM/DD/YYYY)

10-30-2013