

U.S. DEPARTMENT OF COMMERCE

Performance Progress Report

2. Award or Grant Number

33-50-M09048

4. Report Date (MM/DD/YYYY)

10-10-2012

1. Recipient Name

University of New Hampshire

6. Reporting Period End Date:

09-30-2012

3. Street Address

8 College Road, Morse Hall,

5. City, State, Zip Code

Durham, NH 03824

7a. Project / Grant Period Start Date: (MM/DD/YYYY)

01-01-2010

7b. End Date: (MM/DD/YYYY)

12-31-2014

8. Designated Entity on Behalf of:

New Hampshire

9. List the individual projects in your approved project plan

	Project Type (Data Collection, Capacity Building, Technical Assistance, etc.)	Project Name (if different from Project Type)	Total Federal Funding Amount	Total Federal Funding Amount expended at the end of this reporting period	Percent of Total Federal Funding amount expended
1	Data Collection	Data Collection	2,741,220	1,655,553	60
2	Address File	Address File	410,054	167,238	41
3	Capacity Building	Capacity Building	789,541	107,768	14
4	Technical Assistance	Technical Assistance	950,470	181,848	19
5	Planning Teams	Planning Teams	1,222,053	193,990	16

10. Personnel

10a. If the project is not fully staffed, describe how any lack of staffing may impact the project's timeline and when the project will be fully staffed.

N/A

10b. Staffing Table

Job Title	FTE %	Project(s) Assigned	Change
Project Director	33	Data Collection	No Change
Project Director	12	Planning	No Change

Co-Project Director	3	Technical Assistance	No Change
Co-Project Director	3	Capacity Building	No Change
Co-Project Director	2	Planning	No Change
Planning Project Manager	5	Technical Assistance	No Change
Planning Project Manager	51	Capacity Building	No Change
Planning Project Manager	4	Planning	No Change
GSDLN Planning Project Manager	21	Technical Assistance	No Change
Cooperative Extension Planning	20	Technical Assistance	No Change
Mapping Project Coordinator	84	Data Collection	No Change
GIS Analyst	50	Data Collection	No Change
Data Analyst	35	Data Collection	No Change

11. Subcontracts (Vendors and Subrecipients)

11a. Subcontracts Table - Include all subcontractors. The totals from this table equal the "Subcontractor Total" for the Program Budget Worksheet (Q. 12, Column 2, 3, and 4)

Name	Subcontract Purpose	Type (Vendor/Subrec)	RFP Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated	Project and % Assigned (Example: Data Collection 75)	
Southwest Region Planning Commission	Data Collection	Subrecipient	No	Yes	01/01/2010	12/31/2014	959,881	490,469	Data Collection	100
Southwest Region Planning Commission	Planning Teams	Subrecipient	No	Yes	01/01/2010	12/31/2014	1,033,672	238,333	Planning Team	100
Upper Valley Lake Sunapee Regional Planning Commission	Data Collection	Subrecipient	No	Yes	01/01/2012	12/31/2014	30,000	0	Data Collection	100
Nashua Regional Planning Commission	Address File	Subrecipient	No	Yes	07/01/2011	12/31/2013	344,523	40,000	Address File	100
NH Office of Energy and Planning	Planning Teams	Subrecipient	No	Yes	01/01/2011	12/31/2014	101,100	25,234	Planning Team	61
NH Office of Energy and Planning	Technical Assistance	Subrecipient	No	Yes	01/01/2011	12/31/2014	64,366	16,133	Technical Assis	39
NH Department of Resources and Economic Development	Capacity Building	Subrecipient	No	Yes	01/01/2011	12/31/2014	82,687	107,276	Capacity Buildi	100

Community Development Finance Authority	Technical Assistance	Subrecipient	No	No	01/01/2011	12/31/2014	261,000	50,000	Technical Assis	100
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Add Row

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11b. Describe any challenges encountered with vendors or subrecipients.

N/A

12. Budget worksheet

Columns 2, 3, and 4 will match your current project budget for your entire award, which is the SF-424A on file. Only list matching funds that the Department of Commerce has already approved.

Project Budget Element	Federal Funds Awarded	Approved Matching Funds	Total Budget	Federal Funds Expended	Approved Matching Funds Expended	Total Funds Expended
Personnel Salaries	\$1,485,403	\$130,414	\$1,615,817	\$578,696	\$55,359	\$634,055
Personnel Fringe Benefits	\$455,462	\$29,630	\$485,092	\$158,228	\$25,012	\$183,240
Travel	\$26,946	\$0	\$26,946	\$20,257	\$0	\$20,257
Equipment	\$10,000	\$0	\$10,000	\$10,000	\$0	\$10,000
Materials / Supplies	\$344,799	\$0	\$344,799	\$149,903	\$0	\$149,903
Subcontracts Total	\$2,877,229	\$967,445	\$3,844,674	\$1,078,389	\$272,130	\$1,350,519
Construction	\$0	\$0	\$0	\$0	\$0	\$0
Other	\$76,500	\$283,293	\$359,793	\$0	\$191,593	\$191,593
Total Direct Costs	\$5,276,339	\$1,410,782	\$6,687,121	\$1,995,473	\$544,094	\$2,539,567
Total Indirect Costs	\$836,999	\$128,206	\$965,205	\$310,924	\$75,237	\$386,161
Total Costs	\$6,113,338	\$1,538,988	\$7,652,326	\$2,306,397	\$619,331	\$2,925,728
% of Total	80	20	100	79	21	100

13. Hardware / Software

13a. List any hardware/software purchased during this reporting period.

No hardware/software has been acquired since the performance report dated 1/25/2011.

13b. Please note any hardware/software that has yet to be purchased and explain why it has not been purchased.

N/A

14. SBI PPR Project Attachment (Skip question 14b if Data Collection is your only project).

14a. Complete a SBI PPR Project Data Collection Attachment and attach it to the PPR.

14b. Complete a SBI PPR Attachment for each additional funded project and attach it to the PPR.

15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose set forth in the award documents.

15a. Typed or Printed Name and Title of Authorized Certifying Official

Fay Rubin

15c. Telephone
(area code, number, and extension)

15d. Email Address

Fay.rubin@unh.edu

15b. Signature of Authorized Certifying Official

Submitted Electronically

15e. Date Report Submitted
(MM/DD/YYYY)

12-21-2012