

**QUARTERLY PERFORMANCE PROGRESS REPORT FOR PUBLIC COMPUTER CENTERS**

**General Information**

<b>1. Federal Agency and Organizational Element to Which Report is Submitted</b>  Department of Commerce, National Telecommunications and Information Administration	<b>2. Award Identification Number</b>  32-42-B10014	<b>3. DUNS Number</b>  148299733
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**4. Recipient Organization**  
  
 Las Vegas-Clark County Urban League 930 W. Owens Ave., Las Vegas, NV 89106

<b>5. Current Reporting Period End Date (MM/DD/YYYY)</b>  12-31-2011	<b>6. Is this the last Report of the Award Period?</b>  <p style="text-align: center;"><input type="radio"/> Yes    <input checked="" type="radio"/> No</p>
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**7. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purposes set forth in the award documents.**

<b>7a. Typed or Printed Name and Title of Certifying Official</b>  Lavonne Lewis  Chief Operating Officer	<b>7c. Telephone (area code, number and extension)</b>  (702) 636-3949 X118
	<b>7d. Email Address</b>  llewis@lvul.org

<b>7b. Signature of Certifying Official</b>  Submitted Electronically	<b>7e. Date Report Submitted (MM/DD/YYYY):</b>  01-30-2012
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**Project Indicators (This Quarter)**

**1. Please describe significant project accomplishments completed during this quarter (600 words or less).**

All Nevada Public Computer Centers were open and operational. The program focused on positive outcomes, impacts, and technology adoption. The scheduling process was improved. Saturday operations peaked at 11 centers. User sessions exceeded 134,000 for the quarter, and exceeded 6,200 in the busiest weeks. Additional activities included door-to-door outreach, Public Service Announcements broadcast via three outlets, Facebook and Twitter postings, and outreach to an Adult High School. Partner agencies the Southern Nevada Regional Housing Authority, the Metropolitan Police Department, and social service organizations provided seminars. The Social Security Administration provided retirement planning sessions. Curriculum and learning tracks were developed. The program website nvpsc.org was updated to include enhanced schedules, maps, more participant video testimonials, news coverage, and a newsletter. An expanded curriculum server is online at moodle.nvpsc.org. Volunteer recruitment efforts continued with the Latin Chamber of Commerce Community Foundation and the College of Southern Nevada. The program has three volunteers assisting in the centers. Efforts to develop partnerships with the private sector continue, including a small business resourcing event. Partnership development activities continued with the Clark County School District and the ParentLink software vendor. Partnership development activities continued with the College of Southern Nevada regarding GED and Workforce Development. Attended NTIA's Mid-Course Workshop for Broadband Awardees: Accelerating Deployments & Driving Toward Sustainability (October 5 -7- 2011).

**2. Please provide the percent complete for the following key milestones in your project. Write "0" in the Percent Complete column and "N/A" in the Narrative column if your project does not include this activity. If you provided additional milestones in your baseline report, please insert them at the bottom of the table. Figures should be reported cumulatively from award inception to the end of the most recent reporting quarter. Please provide a narrative description if the percent complete is different from the target provided in your baseline plan (300 words or less).**

	Milestone	Percent Complete	Narrative (describe your reasons for any variance from the baseline plan or any other relevant information)
2.a.	Overall Project	61	
2.b.	Equipment / Supply Purchases	-	Progress reported in Question 4 below
2.c.	Public Computer Centers Established	-	Progress reported in Question 4 below
2.d.	Public Computer Centers Improved	-	Progress reported in Question 4 below
2.e.	New Workstations Installed	-	Progress reported in Question 4 below
2.f.	Existing Workstations Upgraded	-	Progress reported in Question 4 below
2.g.	Outreach Activities	-	Progress reported in Question 4 below
2.h.	Training Programs	-	Progress reported in Question 4 below
2.i.	Other (please specify):	-	Progress reported in Question 4 below

**3. Please describe any challenges or issues faced during this past quarter in achieving planned progress against the project milestones listed above. In particular, please identify any areas or issues where technical assistance from the BTOP program may be useful (600 words or less).**

Training hours were reduced from the previous quarter due to holiday closings and staffing changes. Program staff has requested assistance in identifying best practices for Senior Citizens and Public Housing Public Computer Centers.

**4. Please provide actual total numbers to date or typical averages for the following key indicators, as specified in the question. Write "0" in the Total column and "N/A" in the Narrative column if your project does not include this activity. Unless otherwise indicated below, figures should be reported cumulatively from award inception to the end of the most recent reporting quarter. Please provide a narrative explanation if the total is different from the target provided in your baseline plan (300 words or less).**

	Indicator	Total	Narrative (describe your reasons for any variance from the baseline plan or any other relevant information)
4.a.	New workstations installed and available to the public	236	n/a
4.b.	Average users per week (NOT cumulative)	5,406	n/a
4.c.	Number of PCCs with upgraded broadband connectivity	30	n/a
4.d.	Number of PCCs with new broadband wireless connectivity	30	n/a

	Indicator	Total	Narrative (describe your reasons for any variance from the baseline plan or any other relevant information)
4.e.	Number of additional hours per week existing and new PCCs are open to the public as a result of BTOP funds	611	n/a

**5. Training Programs. In the chart below, please describe the training programs provided at each of your BTOP-funded PCCs.**

Name of Training Program	Length of Program (per hour basis)	Number of Participants per Program	Number of Training Hours per Program
Introduction to Computers	2	1,305	2,610
Introduction to the Internet	2	396	792
Keyboarding	1	273	273
Introduccion a Computadoras	2	1,255	2,510
Microsoft Word en Espanol	2	31	62
Introduccion a la Internet	2	524	1,048
Introduction to Microsoft Word	2	1,074	2,148
Windows 7	1	266	266
Introduction to Microsoft Excel	2	831	1,662
Facebook	1	13	13
Introduction to Microsoft Access	2	417	834
Introduction to MS PowerPoint	2	336	672
Introduction to MS Publisher	1	0	0
Intermediate MS Publisher	2	0	0
Resume Building	2	337	674
Dropbox	1	9	9
eBay	1	9	9
Gmail	2	5	10
Interview Preparation	2	13	26
Intermediate Microsoft Word	2	204	408
Laptop Basics	2	36	72
Advanced Microsoft Excel	2	1	2
Introduccion a Excel en Espanol	2	45	90
Craigslist	2	5	10
Digital Photography	2	0	0

RECIPIENT NAME:Las Vegas-Clark County Urban League

AWARD NUMBER: 32-42-B10014  
DATE: 01/30/2012

OMB CONTROL NUMBER: 0660-0037  
EXPIRATION DATE: 12/31/2013

Google Forms	1	1	1
Online Job Search	2	325	650
Citizenship	8	42	336

Add Training Program

Remove Training Program

**Project Indicators (Next Quarter)**

**1. Please describe significant project accomplishments planned for completion during the next quarter (600 words or less).**  
 Focus outreach and training efforts on senior center and Housing Authority PCCs. Expand training hours and hours of operation. Develop a Logic Model to guide evaluation of program activities. Collect participant survey information and analyze results. Develop Microsoft Office Specialist certification learning track. Further develop "Getting a Job" learning track. Provide additional online curriculum. Provide ParentLink access and training to support parents and students of the Clark County School District. Pursue partnerships to provide additional training opportunities in the PCCs. Hold sustainability meetings with existing and new partners.

**2. Please provide the percent complete anticipated for the following key milestones in your project as of the end of the next quarter. Write "0" in the second column if your project does not include this activity. Figures should be reported cumulatively from award inception to the end of the next reporting quarter. Please provide a narrative description if the planned percent complete is different from the target provided in your baseline plan (300 words or less).**

	Milestone	Planned Percent Complete	Narrative (describe reasons for any variance from baseline plan or any relevant information)
2.a.	Overall Project	78	
2.b.	Equipment / Supply Purchases	-	Milestone Data Not Required
2.c.	Public Computer Centers Established	-	Milestone Data Not Required
2.d.	Public Computer Centers Improved	-	Milestone Data Not Required
2.e.	New Workstations Installed	-	Milestone Data Not Required
2.f.	Existing Workstations Upgraded	-	Milestone Data Not Required
2.g.	Outreach Activities	-	Milestone Data Not Required
2.h.	Training Programs	-	Milestone Data Not Required
2.i.	Other (please specify):	-	Milestone Data Not Required

**3. Please describe any challenges or issues anticipated during the next quarter that may impact planned progress against the project milestones listed above. In particular, please identify any areas or issues where technical assistance from the BTOP program may be useful (600 words or less).**

No challenges or issues are anticipated.

**Public Computer Center Budget Execution Details**

**Activity Based Expenditures (Public Computer Centers)**

1. Please provide details below on your total budget, cumulative actual expenditures (for the period ending the current quarter), and cumulative anticipated expenditures (for the period ending next quarter) for each line item, including detailed disbursements of both matching funds and federal funds from project inception through end of this quarter (actual) or next quarter (anticipated). Actual and anticipated figures should be reported cumulatively from award inception to the end of the applicable reporting quarter.

Budget for Entire Project				Actuals from Project Inception through End of Current Reporting Period			Anticipated Actuals from Project Inception through End of Next Reporting Period		
Cost Classification	Total Cost (plan)	Matching Funds (plan)	Federal Funds (plan)	Total Cost	Matching Funds	Federal Funds	Total Costs	Matching Funds	Federal Funds
a. Personnel	\$2,973,630	\$0	\$2,973,630	\$1,840,622	\$0	\$1,840,622	\$1,939,669	\$0	\$1,939,669
b. Fringe Benefits	\$728,540	\$0	\$728,540	\$285,050	\$0	\$285,050	\$310,347	\$0	\$310,347
c. Travel	\$39,769	\$0	\$39,769	\$21,612	\$0	\$21,612	\$25,000	\$0	\$25,000
d. Equipment	\$225,454	\$0	\$225,454	\$257,409	\$0	\$257,409	\$257,409	\$0	\$257,409
e. Supplies	\$192,330	\$19,800	\$172,530	\$53,701	\$0	\$53,701	\$59,701	\$0	\$59,701
f. Contractual	\$166,750	\$0	\$166,750	\$39,068	\$0	\$39,068	\$42,000	\$0	\$42,000
g. Construction	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
h. Other	\$2,590,550	\$2,216,260	\$374,290	\$1,744,062	\$1,381,096	\$362,966	\$1,599,103	\$1,553,733	\$394,290
i. Total Direct Charges (sum of a through h)	\$6,917,023	\$2,236,060	\$4,680,963	\$4,241,524	\$1,381,096	\$2,860,428	\$4,233,229	\$1,553,733	\$3,028,416
j. Indirect Charges									
k. TOTALS (sum of i and j)	\$6,917,023	\$2,236,060	\$4,680,963	\$4,241,524	\$1,381,096	\$2,860,428	\$4,233,229	\$1,553,733	\$3,028,416

2. Program Income: Please provide the program income you listed in your application budget and actuals to date through the end of the reporting period.

a. Application Budget Program Income: \$0	b. Program Income to Date: \$16
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