

U.S. DEPARTMENT OF COMMERCE

## Performance Progress Report

**2. Award or Grant Number**  
20-50-M09021N

**4. Report Date (MM/DD/YYYY)**  
10-25-2013

**1. Recipient Name**  
State of Kansas Department of Commerce

**6. Reporting Period End Date:**  
09-30-2013

**3. Street Address**  
1000 SW Jackson Street,

**5. City, State, Zip Code**  
Topeka, KS 666121300

**7a. Project / Grant Period  
Start Date: (MM/DD/YYYY)**  
11-01-2009

**7b. End Date: (MM/DD/YYYY)**  
10-30-2014

**8. Designated Entity on Behalf of:**  
State of Kansas

**9. List the individual projects in your approved project plan**

|   | Project Type (Data Collection, Capacity Building, Technical Assistance, etc.) | Project Name (if different from Project Type) | Total Federal Funding Amount | Total Federal Funding Amount expended at the end of this reporting period | Percent of Total Federal Funding amount expended |
|---|---|---|------------------------------|---|--|
| 1 | Data Collection   | Data Collection                               | 2,077,411                    | 407,518   | 20%  |
| 2 | Capacity Building   | Capacity Building                             | 1,479,090                    | 357,846   | 24%  |
| 3 | Planning Teams  | Planning Teams                                | 1,051,950                    | 75,262  | 7%   |
| 4 | Technical Assistance  | Technical Assistance                          | 533,550                      | 0   |  |
| 5 | N/A   | N/A   | 0                            | 0   |  |
| 6 | N/A   | N/A   | 0                            | 0   |  |
|   |   |   | \$5,142,001                  | \$840,626   | 16%  |

**10. Personnel**

**10a. If the project is not fully staffed, describe how any lack of staffing may impact the project's timeline and when the project will be fully staffed.**

Staffing is being augmented by contractors.

| 10b. Staffing Table   |                     |                  |                         |            |   |                               |                                |  |     |
|---|---------------------|------------------|-------------------------|------------|---|-------------------------------|--------------------------------|--|-----|
| Job Title   |                     |                  |                         | FTE %      | Project(s) Assigned                           |                               |                                | Change   |     |
| Program Director  |                     |                  |                         | 100        | Planning, Data Collection, Tech Planning Team |                               |                                | No Change  |     |
|   |                     |                  | Add Row                 |            | Remove Row                                    |                               |                                |  |     |
| 11. Subcontracts  |                     |                  |                         |            |   |                               |                                |  |     |
| 11a. Subcontracts Table - Include all subcontractors. The totals from this table equal the "Subcontracts Total" from the Program Budget Worksheet (Q. 12, Column 2, 3, and 4) |                     |                  |                         |            |   |                               |                                |  |     |
| Name  | Subcontract Purpose | RFP Issued (Y/N) | Contract Executed (Y/N) | Start Date | End Date                                      | Total Federal Funds Allocated | Total Matching Funds Allocated | Project and % Assigned (Example: Data Collection 75) |     |
| Connected Nation  | Data Collection     | No               | No                      | 07/01/2011 | 10/31/2011                                    | 63,788                        | 0                              | Data Collection                                      | 100 |
| iValution   | Capacity Building   | No               | Yes                     | 01/01/2012 | 12/31/2012                                    | 50,000                        | 0                              | Capacity Building                                    | 100 |
| KGS/DASC  | Data Collection     | No               | Yes                     | 01/01/2012 | 12/31/2013                                    | 894,700                       | 0                              | Data Collection                                      | 10  |
| KRC   | Capacity Building   | No               | Yes                     | 04/01/2012 | 12/31/2012                                    | 25,000                        | 0                              | Capacity Building                                    | 100 |
| KRC   | Planning Teams      | No               | Yes                     | 04/01/2012 | 12/31/2012                                    | 15,000                        | 0                              | Planning Teams                                       | 100 |
| KRC   | Data Collection     | No               | Yes                     | 04/01/2012 | 12/31/2012                                    | 10,000                        | 0                              | Data Collection                                      | 100 |
| Brainzooming  | Capacity Building   | No               | Yes                     | 05/17/2012 | 05/17/2012                                    | 750                           | 0                              | Capacity Building                                    | 100 |
| Brevitz Consulting  | Capacity Building   | No               | Yes                     | 10/01/2012 | 10/31/2013                                    | 50,000                        | 0                              | Capacity Building                                    | 100 |
| CTC   | Capacity Building   | Yes              | Yes                     | 10/26/2012 | 12/31/2013                                    | 423,500                       | 38,000                         | Capacity Building                                    | 100 |
| CTC   | Data Collection     | Yes              | Yes                     | 10/26/2012 | 12/31/2013                                    | 50,000                        | 0                              | Data Collection                                      | 100 |
| City of Lawrence  | Capacity Building   | No               | No                      | 03/01/2013 | 12/31/2013                                    | 0                             | 24,000                         | Capacity Building                                    | 100 |
| KanEd   | Capacity Building   | Yes              | Yes                     | 09/01/2011 | 12/31/2013                                    | 0                             | 640,266                        | Capacity Building                                    | 100 |
| Allen   | Data Collection     | No               | Yes                     | 08/01/2013 | 10/31/2013                                    | 5,000                         | 0                              | Data Collection                                      | 100 |

|     |                   |    |    |            |            |         |   |                   |     |
|-----|-------------------|----|----|------------|------------|---------|---|-------------------|-----|
| TBD | Capacity Building | No | No | 10/31/2013 | 09/30/2014 | 203,089 | 0 | Capacity Building | 100 |
| TBD | Planning Teams    | No | No | 10/31/2013 | 09/30/2014 | 970,000 | 0 | Planning Teams    | 100 |
| TBD | Data Collection   | No | No | 10/31/2013 | 09/30/2014 | 805,300 | 0 | Data Collection   | 100 |

Add Row

Remove Row

**11b. Describe any challenges encountered with vendors or subrecipients.**

N/A

| <b>12. Budget worksheet</b>  |                              |                                |                     |                               |   |                             |
|--|------------------------------|--------------------------------|---------------------|-------------------------------|---|-----------------------------|
| Columns 2, 3, and 4 will match your current project budget for your entire award, which is the SF-424A on file. Only list matching funds that the Department of Commerce has already approved. |                              |                                |                     |                               |   |                             |
| <b>Project Budget Element</b>  | <b>Federal Funds Awarded</b> | <b>Approved Matching Funds</b> | <b>Total Budget</b> | <b>Federal Funds Expended</b> | <b>Approved Matching Funds Expended</b> | <b>Total Funds Expended</b> |
| <b>Personnel Salaries</b>  | \$205,833                    | \$275,000                      | \$480,833           | \$174,080                     | \$57,680                                | \$231,760                   |
| <b>Personnel Fringe Benefits</b>   | \$72,041                     | \$7,242                        | \$79,283            | \$48,602                      | \$19,465                                | \$68,067                    |
| <b>Travel</b>  | \$165,500                    | \$6,524                        | \$172,024           | \$9,717                       | \$293                                   | \$10,010                    |
| <b>Equipment</b>   | \$139,000                    | \$20,000                       | \$159,000           | \$0                           | \$0                                     | \$0                         |
| <b>Materials / Supplies</b>  | \$136,500                    | \$20,000                       | \$156,500           | \$33,569                      | \$0                                     | \$33,569                    |
| <b>Subcontracts Total</b>  | \$3,566,127                  | \$702,266                      | \$4,268,393         | \$540,603                     | \$211,596                               | \$752,199                   |
| <b>Construction</b>  | \$0                          | \$0                            | \$0                 | \$0                           | \$0                                     | \$0                         |
| <b>Other</b>   | \$0                          | \$0                            | \$0                 | \$0                           | \$11,161                                | \$11,161                    |
| <b>Total Direct Costs</b>  | \$4,285,001                  | \$1,031,032                    | \$5,316,033         | \$806,571                     | \$300,195                               | \$1,106,766                 |
| <b>Total Indirect Costs</b>  | \$857,000                    | \$58,972                       | \$915,972           | \$34,055                      | \$0                                     | \$34,055                    |
| <b>Total Costs</b>   | \$5,142,001                  | \$1,090,004                    | \$6,232,005         | \$840,626                     | \$300,195                               | \$1,140,821                 |
| <b>% of Total</b>  | 83                           | 17                             | 100                 | 74                            | 26                                      | 100                         |
| <b>13. Hardware / Software</b>   |                              |                                |                     |                               |   |                             |
| 13a. List any hardware/software purchased during this reporting period.  |                              |                                |                     |                               |   |                             |
| 1 laptop and 1 iPad  |                              |                                |                     |                               |   |                             |
| 13b. Please note any hardware/software that has yet to be purchased and explain why it has not been purchased.   |                              |                                |                     |                               |   |                             |
| N/A  |                              |                                |                     |                               |   |                             |
| <b>14. SBI PPR Project Attachment (Skip question 14b if Data Collection is your only project).</b>   |                              |                                |                     |                               |   |                             |
| 14a. Complete a SBI PPR Project Data Collection Attachment and attach it to the PPR.   |                              |                                |                     |                               |   |                             |
| 14b. Complete a SBI PPR Attachment for each additional funded project and attach it to the PPR.  |                              |                                |                     |                               |   |                             |

**15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose set forth in the award documents.**

15a. Typed or Printed Name and Title of Authorized Certifying Official

Stanley Adams

Broadband Planning Manager

15c. Telephone  
(area code, number, and extension)

785-296-0569

15d. Email Address

sadams@kansascommerce.com

15b. Signature of Authorized Certifying Official

Submitted Electronically

15e. Date Report Submitted  
(MM/DD/YYYY)

11-27-2013