

U.S. DEPARTMENT OF COMMERCE

## Performance Progress Report

**2. Award or Grant Number**

08-50-M09032

**4. Report Date (MM/DD/YYYY)**

07-29-2014

**1. Recipient Name**

CO GOVERNOR'S OFF OF INFO TECH

**6. Reporting Period End Date:**

06-30-2014

**3. Street Address**

601 East 18th Avenue, Suite 150,

**5. City, State, Zip Code**

Denver, CO 80203

**7a. Project / Grant Period  
Start Date: (MM/DD/YYYY)**

11-01-2009

**7b. End Date: (MM/DD/YYYY)**

01-31-2015

**8. Designated Entity on Behalf of:**

**9. List the individual projects in your approved project plan**

	Project Type (Data Collection, Capacity Building, Technical Assistance, etc.)	Project Name (if different from Project Type)	Total Federal Funding Amount	Total Federal Funding Amount expended at the end of this reporting period	Percent of Total Federal Funding amount expended
1	Data Collection	Data Collection	3,793,639	2,764,324	73%
2	Capacity Building	K-12 Distance Learning	1,041,954	891,004	86%
3	Address File	Address File	184,130	322,165	
4	Leading Practices	Portal Development	92,881	6,341	7%
5	Application Usage and Development	Data.gov	269,478	67,960	25%
6	N/A				
			\$5,382,082	\$4,051,794	75%

**10. Personnel**

**10a. If the project is not fully staffed, describe how any lack of staffing may impact the project's timeline and when the project will be fully staffed.**

The project has not hired an application developer. Much work for portal development has been done by a contractor instead. A temporary GIS technician, technically classified in the Other category based on guidance from NTIA personnel at the time of the supplemental grant application, has been hired to assist with CAI data collection and broadband data collection and validation. However, an additional GIS Analyst has recently left and is being replaced. The CBDDP will still be able to deliver the next data delivery on time.

10b. Staffing Table									
Job Title				FTE %	Project(s) Assigned		Change		
Distance Learning Project Manager				100	Capacity Building		No Change		
GIS Analyst				6	Data collection		No Change		
GIS Analyst				56	Data collection		No Change		
GIS Analyst				100	Data collection		No Change		
GIS Analyst				100	Data collection		No Change		
Distance Learning Interactive Video Technical Coordinator				52	Capacity Building		No Change		
Address/GIS Outreach Coordinator				100	Address Data		No Change		
Communications Manager				100	Planning		No Change		
GIS Technician				50	Data collection		No Change		
				Add Row		Remove Row			
11. Subcontracts									
11a. Subcontracts Table - Include all subcontractors. The totals from this table equal the "Subcontracts Total" from the Program Budget Worksheet (Q. 12, Column 2, 3, and 4)									
Name	Subcontract Purpose	RFP Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated	Project and % Assigned (Example: Data Collection 75)	
Critigen	Data Collection	Yes	Yes	3/26/10	10/31/2011	760,750	0	Data Collection	100
Patrick Engineering	Leading Practices	Yes	Yes	08/08/2011	05/31/2013	100,000	0	Portal Development	100
Misc DL projects each less than \$25k	Capacity Building	No	Yes	04/02/2012	10/30/2014	115,250	0	Distance Learning	100
Socrata	Application Usage and	No	Yes	07/01/2013	10/30/2014	80,000	0	Data.gov	100
NovaLink Solutions	Address File	Yes	Yes	03/18/2014	06/30/2014	37,000	0	Address File	100
					Add Row		Remove Row		

**11b. Describe any challenges encountered with vendors or subrecipients.**

N/A

12. Budget worksheet						
Columns 2, 3, and 4 will match your current project budget for your entire award, which is the SF-424A on file. Only list matching funds that the Department of Commerce has already approved.						
Project Budget Element	Federal Funds Awarded	Approved Matching Funds	Total Budget	Federal Funds Expended	Approved Matching Funds Expended	Total Funds Expended
Personnel Salaries	\$2,189,181	\$163,722	\$2,352,903	\$1,740,511	\$147,530	\$1,888,041
Personnel Fringe Benefits	\$462,235	\$32,745	\$494,980	\$503,198	\$29,506	\$532,704
Travel	\$124,990	\$0	\$124,990	\$78,800	\$0	\$78,800
Equipment	\$779,453	\$290,000	\$1,069,453	\$537,274	\$195,000	\$732,274
Materials / Supplies	\$38,970	\$120,000	\$158,970	\$43,161	\$0	\$43,161
Subcontracts Total	\$1,093,000	\$0	\$1,093,000	\$1,080,655	\$0	\$1,080,655
Construction	\$0	\$0	\$0	\$0	\$0	\$0
Other	\$632,758	\$739,095	\$1,371,853	\$68,195	\$989,611	\$1,057,806
Total Direct Costs	\$5,320,587	\$1,345,562	\$6,666,149	\$4,051,794	\$1,361,647	\$5,413,441
Total Indirect Costs	\$61,495	\$0	\$61,495	\$0	\$0	\$0
Total Costs	\$5,382,082	\$1,345,562	\$6,727,644	\$4,051,794	\$1,361,647	\$5,413,441
% of Total	80	20	100	75	25	100

  

13. Hardware / Software
<p>13a. List any hardware/software purchased during this reporting period.</p> <p>N/A</p>
<p>13b. Please note any hardware/software that has yet to be purchased and explain why it has not been purchased.</p> <p>To be purchased: ArcGIS Server Enterprise Advanced. This is not necessary at this point, as an existing ArcGIS Server license may suffice, and then broadband grant can be used to cover the maintenance on this license rather than paying the cost to purchase another separate license. Hardware to support Data.gov has not been purchased or deployed based on the decision to use Socrata software as a service to support data.Colorado.gov.</p>

  

14. SBI PPR Project Attachment (Skip question 14b if Data Collection is your only project).
<p>14a. Complete a SBI PPR Project Data Collection Attachment and attach it to the PPR.</p> <p>14b. Complete a SBI PPR Attachment for each additional funded project and attach it to the PPR.</p>

**15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose set forth in the award documents.**

15a. Typed or Printed Name and Title of Authorized Certifying Official

Jon Gottsegen

15c. Telephone  
(area code, number, and extension)

15d. Email Address

Jon.Gottsegen@state.co.us

15b. Signature of Authorized Certifying Official

Submitted Electronically

15e. Date Report Submitted  
(MM/DD/YYYY)

07-30-2014