



FIRST PERFORMANCE PROGRESS REPORT 2010

1. Recipient Organization (Name and complete address including zip code) Adams County Communication Center (ADCOM 911) 7321 Birch St. Commerce City, CO 80022	2. Award Identification Number NT10BIX5570157
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3. Performance Narrative (Q1)
Please describe your project activities and progress for the first quarter of your award period. This should include a description of federal expenditures to date, key milestones, the primary activities needed to accomplish those milestones, significant project accomplishments, and any delays or challenges. Please use the milestone categories provided in your baseline report (e.g., environmental assessment, design, rights of way) to structure your answer. (500 words or less)

As ADCOM 911 did not receive initial notification of the grant award until September 27th, 2010, our activities towards the completion of the grant have been minimal. In anticipation of the grant we had begun work on the Statement of Work for the LTE vendor and other network elements. Since the award notification and acceptance we have been working on setting up the appropriate monitoring, reporting and financial system access (ASAP, Grants Online, PAM) as well as developing the requirements for our Environmental Assessment. Additionally, we are preparing our 6 Month Budget for approval as defined in the Environmental Assessment SAC. ADCOM 911 did incur expenses related to the grant project during the period in the amount of \$15,000 for it's contractual payment to the Public Safety Spectrum Trust. This expense was not submitted for reimbursement, as the proper system access was not in place. We will be submitting the federal reimbursement request for this expense during the second quarter.

4. Performance Projections (Q2)
Please describe your anticipated project activities and progress for the next quarter. This should include a description of federal expenditures, key milestones, the primary activities needed to accomplish those milestones, significant project accomplishments, and any potential delays or challenges you foresee. Please use the milestone categories provided in your baseline report (e.g., environmental assessment, design, rights of way) to structure your answer. (500 words or less)

For the second quarter of the project cycle we expect to submit our 6 month budget report and make significant progress on completing the environmental assessment (EA), including selecting a vendor and completing a majority, if not all the necessary fieldwork to complete the assessment. As part of the EA process, we will finalize all fiber optic cable construction routes and ensure all Rights of Way and permits are in place. While the EA is progressing, we expect to finalize and release the RFP for the LTE equipment required for the project and select the ultimate vendor. Additionally, we will work to design the underlying backhaul network for the LTE system and begin upgrading some of the existing network equipment.

We also expect to finalize and formalize the base Intergovernmental Agreement between ADCOM 911 and the sub-recipients for the development of the LTE system identified in the grant. ADCOM 911 expects to begin the process of hiring an additional technical staff member whose job will be to lead the development and implementation of this project.

Expected Federal Expenditures will be:

- Architectural and Engineering Fees**
 - Tower load studies to determine suitability of selected towers
- Other Architectural and Engineering Fees**
 - Environmental Assessment
 - IP Network Design
 - LTE System Design
 - Additional Hiring of ADCOM staff
- Administrative and Legal Expenses**
 - Development of Intergovernmental Agreements and Memorandums of Understanding between all grant participants
- Equipment**
 - Network switching, routing and security hardware purchase

Based on the approval of our 6 month plan we anticipate total federal expenditures to be approximately \$400,000

5. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purposes set forth in the award documents.

5a. Typed or Printed Name and Title of Authorized Certifying Official Brian Shepherd, Deputy Director	5c. Telephone (area code, number and extension) (303) 227-7124
5b. Signature of Authorized Certifying Official 	5d. Email Address bshepherd@adcom911.org 5e. Date Report Submitted (Month, Day, Year) 10/22/10

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