



FIRST PERFORMANCE PROGRESS REPORT 2010

1. Recipient Organization (<i>Name and complete address including zip code</i>) Information Technology, Maryland Department of, 45 Calvert Street, Annapolis, MD, 21401-1994	2. Award Identification Number NT10BIX5570135
3. Performance Narrative (Q1) <i>Please describe your project activities and progress for the first quarter of your award period. This should include a description of federal expenditures to date, key milestones, the primary activities needed to accomplish those milestones, significant project accomplishments, and any delays or challenges. Please use the milestone categories provided in your baseline report (e.g., environmental assessment, design, rights of way) to structure your answer. (500 words or less)</i> Project Expenditures were \$152,480, which is primarily for re-imbursement of the pre-award application effort. Approximately 72% of expenditures will be from the federal grant and 28% from matching funds. The key milestone accomplished this reporting period was the formal acceptance of the award. For this performance period, the work occurred from September 21, 2010 (award package receipt) to September 30, 2010. Work consisted of: <ul style="list-style-type: none">• Reviewing the BTOP award package, including the Special Award Conditions• Attending NTIA/BTOP conference calls and webinars;<ul style="list-style-type: none">○ Orientation/Welcome call○ Environmental Assessment Introduction webinar○ Status calls with the Federal Program Officer• Establishment of a grants file• Complying with the 10-day and 30-day project initialization deadlines, including registration with various federal reporting systems such as;<ul style="list-style-type: none">○ FederalReporting.Gov (to report ARRA jobs created)○ Grants Online (for grant management)○ Post Award Monitoring System (PAM)○ Automated Standard Application for Payments (ASAP) system Additionally, work commenced in the areas of detailed project planning, scheduling program governance kickoff meetings, staffing and recruiting for program positions, and initiating the selection process for an Environmental Assessment consultant. With an award notification date of 9/17/10, the primary challenge this reporting period was working within a compressed timeframe to meet the 10- and 30-day compliance deadline, given the official award start date of 9/1/2010.	
4. Performance Projections (Q2)	

Please describe your anticipated project activities and progress for the next quarter. This should include a description of federal expenditures, key milestones, the primary activities needed to accomplish those milestones, significant project accomplishments, and any potential delays or challenges you foresee. Please use the milestone categories provided in your baseline report (e.g., environmental assessment, design, rights of way) to structure your answer. (500 words or less)

Expected Project Expenditures for the next quarter are \$2.3M . Approximately 72% of expenditures will be from the federal grant and 28% from matching funds.

The key milestone project for next quarter is the initiation of engineering contacts to support the Environmental Assessment and permitting process.

The main efforts in the upcoming quarter will be focused in the following areas:

- Initiate and execute the Environmental Assessment work
- Staff the program and set up the various financial and reporting systems, including for the sub recipients
- Begin procurement of design engineering subcontracting and initiate detailed design where needed to support the environmental assessment and to ensure sufficient detailed design is complete to begin pulling permits and construction when the environmental approval is received.
- Begin procurement processes for construction materials to enable construction to begin once the environmental approval is received.
- Begin procurement of network equipment to enable activation or connection to the network on existing fiber that would be made available to the State of Maryland's network from the Maryland Broadband Cooperative or made available to the Maryland Broadband Cooperative from the State through resource sharing agreements expected to be completed within this reporting period. Actual installation of equipment would not start until environmental approvals are received.

The two main challenges seen for the next quarter are:

1. Managing site and route change requests coming from the various Maryland jurisdictions (counties) so that the environmental assessment and project schedule/budget are not impacted.
2. Planning construction and procurement logistics will be made more difficult due to uncertain timing surrounding the Environmental Assessment approvals not directly under the control of the One Maryland Broadband Network team.

5. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purposes set forth in the award documents.

5a. Typed or Printed Name and Title of Authorized Certifying Official	5c. Telephone (area code, number and extension) 410-260-7279
Gregory Urban, Deputy State CIO	5d. Email Address gregory.urban@doit.state.md.us
5b. Signature of Authorized Certifying Official Gregory Urban	5e. Date Report Submitted (Month, Day, Year) 11/19/2010

According to the Paperwork Reduction Act, as amended, no person is required to respond to, nor shall any person be subject to penalty for failure to comply with, a collection of information subject to the requirements of the PRA, unless that collection of information displays a currently valid OMB control number. Public reporting burden for this collection of information is estimated to average 1 hour and 30 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to Anthony G. Wilhelm, Director, Broadband Technology Opportunities Program, Office of Telecommunications and Information Applications, National Telecommunications and Information Administration, U.S. Department of Commerce (DOC), 1401 Constitution Avenue, N.W., HCHB, Room 4887, Washington, D.C. 20230.