

2010 FIRST PERFORMANCE PROGRESS REPORT



<p>1. Recipient Organization <i>(Name and complete address including zip code)</i> Citizens Telephone Cooperative P.O. Box 137 220 Webbs Mill Road Floyd, VA 24091</p>	<p>2. Award Identification Number NT10BIX5570093</p>												
<p>3. Performance Narrative (Q1) <i>Please describe your project activities and progress for the first quarter of your award period. This should include a description of federal expenditures to date, key milestones, the primary activities needed to accomplish those milestones, significant project accomplishments, and any delays or challenges. Please use the milestone categories provided in your baseline report (e.g., environmental assessment, design, rights of way) to structure your answer. (500 words or less)</i></p> <p style="text-align: center;">1st QtrProgressReport_CitizensTelephoneCooperative_30September 10</p> <p>Citizens Engineering staff continued to finalize proposed construction route for the 186 mile NRV-ROAN project. Engineering teams completed ride outs of the proposed routes in Wythe, Pulaski, Montgomery, Giles, Floyd, Roanoke, and Botetourt counties and the localities of Wytheville, Pulaski, Pearisburg, Dublin, Radford, Fairlawn, Christiansburg, Blacksburg, Salem, and Roanoke. Route maps were updated with new information obtained in completing the ride outs. Preliminary environmental, permitting, and right of way requirements and issue were identified and documented and added to maps as required.</p> <p>Engineering staff began the process of identifying the potential consulting firms that are qualified to do the Environmental Assessment. In order to save time in getting the EA process going Citizens decided to request the selected firms to submit a cost proposals based on the requirements set forth in the Environmental Assessment Guidance for BTOP Award Recipients. Citizens started setting up meeting with the selected firms on September 9, 2010 and have continued that process through September 30th.</p> <p>Citizens Management and Engineering teams started setting up meetings with the localities, anchor institutions, and agencies that have interest or jurisdiction in the area of the proposed project. The meetings that have been scheduled through September 30th are:</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 20%; vertical-align: top;">1. September 21, 2010</td> <td style="width: 30%; vertical-align: top;">Radford City Electric</td> <td style="vertical-align: top;">Discuss proposed routes through city and joint use pole and conduit availability. Identify Connect points with the City fiber network.</td> </tr> <tr> <td style="vertical-align: top;">2. September 22, 2010</td> <td style="vertical-align: top;">Pulaski County School & County officials</td> <td style="vertical-align: top;">Discuss proposed construction routes and needs for School system. Proposed const. route Through industrial park and communication hut Site location.</td> </tr> <tr> <td style="vertical-align: top;">3. September 27, 2010</td> <td style="vertical-align: top;">Radford University</td> <td style="vertical-align: top;">Discuss route plans and University broadband needs and identify connect points with existing Fiber network.</td> </tr> <tr> <td style="vertical-align: top;">4. September 30, 2010</td> <td style="vertical-align: top;">Radford City Electric</td> <td style="vertical-align: top;">Verify conduit availability and discuss options for negotiating a Joint Use Agreement.</td> </tr> </table> <p>There were no federal expenditures in the First Quarter of our Award Period.</p>		1. September 21, 2010	Radford City Electric	Discuss proposed routes through city and joint use pole and conduit availability. Identify Connect points with the City fiber network.	2. September 22, 2010	Pulaski County School & County officials	Discuss proposed construction routes and needs for School system. Proposed const. route Through industrial park and communication hut Site location.	3. September 27, 2010	Radford University	Discuss route plans and University broadband needs and identify connect points with existing Fiber network.	4. September 30, 2010	Radford City Electric	Verify conduit availability and discuss options for negotiating a Joint Use Agreement.
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4. Performance Projections (Q2)

Please describe your anticipated project activities and progress for the next quarter. This should include a description of federal expenditures, key milestones, the primary activities needed to accomplish those milestones, significant project accomplishments, and any potential delays or challenges you foresee. Please use the milestone categories provided in your baseline report (e.g., environmental assessment, design, rights of way) to structure your answer. (500 words or less)

Citizens Management and Engineering teams have the following milestones scheduled in Q2:

Environmental Assessment

1. By mid October complete the interview process and select a consulting firm to do the Environmental Assessment.
2. Provide resources and assistance to the selected firm in order to expedite the process.
3. Citizens Engineering Staff and Consulting Firm will start the consolation process with the various agencies
4. Identify potential delays or challenges

Permits and Right of Way

1. Schedule meeting with the VDOT Central Office to review the proposed project area and proposed construction routes and identify local residency office's and contact personnel for each locality. Discuss blanket permit options for the entire project and special right of way considerations that may be needed.
2. Schedule ride outs with the local VDOT field offices to identify specific route issues and future plans.
3. Submit and obtain the required VDOT right of way and land use permits for each resident office in the project area.
4. Schedule meetings with each locality within the project area and identify broadband needs and discuss route locations, construction process, and permitting requirements.
5. Submit and obtain the required:
 - right of way and work permits from each locality in the project area
 - building/electrical permits from each locality in the project area
 - railroad crossing permits from Norfolk Southern Railroad
8. Identify joint use poles that will be needed and submit joint use proposals and obtain new agreement if required.
9. Identify Private right of way needed and negotiate and secure easements.
10. Identify additional permits or agreements that may be required outside of those covered in the EA.

Design

- 1) Identify Engineering Firms that are qualified to complete the field staking process, administer construction contract, provide supervision of construction, inspection, and testing process.
- 2) Issue RFP for Engineering and select firm.
- 3) Citizens Engineering staff and Engineering Firm:
 - a) proceed with route staking and facility design
 - b) to team on defining required material specifications and construction methods
 - c) will team to establish time lines for issuing construction contract and construction schedule

Property Acquisition

1. Negotiate and secure property for two telecommunication hut location.

Citizens does not foresee any federal expenditures for the next quarter.

Potential Challenges:

- 1) Acquiring property or easement near the Rte 460 Business and Rte 114 intersection in Christiansburg for co-location building
- 2) Easements and right of ways:

- a) town of Blacksburg
- b) Peaks Knob - lateral in Pulaski county must cross private property to a tower site
- 3) Falling Branch Industrial Park-Christiansburg require private right of way on a section of the route from the park to south Franklin St. to connect to existing Citizens fiber.
- 4) May need to obtain private right of way to cross the New River and Rail Road on route 114 in Montgomery County if VDOT bridge attachment cannot be obtained
- 5) Permits for at least 16 railroad crossings
- 6) Joint Use Applications and agreements:
 - a) delay with American Electric Power in getting approval to attach
 - b) Joint Use Agreement with City of Salem must be obtained

5. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purposes set forth in the award documents.

5a. Typed or Printed Name and Title of Authorized Certifying Official Chris Bond Finance Manager	5c. Telephone (<i>area code, number and extension</i>) 540-745-9556
5b. Signature of Authorized Certifying Official 	5d. Email Address chrisbond@Citizens.coop 5e. Date Report Submitted (<i>Month, Day, Year</i>) November 24, 2010